



## SOUTH AREA COMMITTEE



### AGENDA

**To: City Councillors:** McPherson (Chair), Meftah (Vice-Chair), Ashton, Avery, Dryden, Moore, O'Connell, Pippas and Sanders

**County Councillors:** Ashwood, Crawford and Taylor

*Dispatched: Friday, 4 December 2015*

**Date:** Monday, 14 December 2015

**Time:** 7.00 pm

**Venue:** Meeting Room - CHVLC - Cherry Hinton Village Leisure Centre, Colville Road, Cherry Hinton, Cambridge, CB1 9EJ

**Contact:** James Goddard **Direct Dial:** 01223 457013

#### **Public Exhibition: Agenda Days Feedback**

Steph Burwitz, Engagement Officer, Children and Young People's Participation Service

Children and Young People's Participation Service (ChYpPS) are arranging an Agenda Day for children's views and thoughts to be gathered on their local area, this will be held in October half term. A ChYpPS representative would like to feedback the results of the Agenda Days at the next available Area Committee meeting after the Agenda Days meeting.

Members of the Committee and the public are invited to view the exhibition before the start of the meeting and during any breaks.

#### **1 Apologies for Absence**

#### **2 Declarations of Interest**

Members of the committee are asked to declare any interests in the items on the agenda. In the case of any doubt, the advice of the Head of Legal should be sought **before the meeting**.

- 3 Minutes** (*Pages 5 - 18*)  
To confirm the minutes of the meeting held on 5 October 2015.
- 4 Matters and Actions Arising from the Minutes** (*Pages 19 - 22*)  
Committee Action Sheet from last meeting attached.
- 5 Open Forum**  
Refer to the 'Information for the Public' section for rules on speaking.

### **Items for Decision**

- 6 Policing & Safer Neighbourhoods - SAC 14 Dec 2015**  
(*Pages 23 - 34*)

### **Items for Information**

- 7 County Council - Street Lighting Proposal SAC**  
This will be an opportunity for County Officers to report back on actions taken to address concerns raised by members of the public 5 October 2015
- 8 Cycling Projects Update - SAC** (*Pages 35 - 40*)  
This will be an opportunity for Skanska/County Officers to report back on actions taken to address concerns raised by members of the public 5 October 2015.

Also attached is an information note from Bob Menzies (Service Director, Strategy & Development) in response to 'Issues raised at South Area Committee regarding the bridleway alongside the Guided Busway' from the 5 October Open Forum.

### **Items for Decision**

- 9 Environmental Data Reports - SAC** (*Pages 41 - 64*)
- 10 S106 Priority-Setting: South Area Project Proposals**  
(*Pages 65 - 92*)

# Meeting Information

<b>Open Forum</b>	Members of the public are invited to ask any question, or make a statement on any matter related to their local area covered by the City Council Wards for this Area Committee. The Forum will last up to 30 minutes, but may be extended at the Chair's discretion. The Chair may also time limit speakers to ensure as many are accommodated as practicable.
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<b>Fire Alarm</b>	In the event of the fire alarm sounding please follow the instructions of Cambridge City Council staff.
<b>Facilities for disabled people</b>	<p>Level access is available at all Area Committee Venues.</p> <p>A loop system is available on request.</p> <p>Meeting papers are available in large print and other formats on request prior to the meeting.</p> <p>For further assistance please contact Democratic Services on 01223 457013 or <a href="mailto:democratic.services@cambridge.gov.uk">democratic.services@cambridge.gov.uk</a>.</p>
<b>Queries reports</b>	<p>on If you have a question or query regarding a committee report please contact the officer listed at the end of relevant report or Democratic Services on 01223 457013 or <a href="mailto:democratic.services@cambridge.gov.uk">democratic.services@cambridge.gov.uk</a>.</p>

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Information**

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**SOUTH AREA COMMITTEE**

5 October 2015

7.00 - 9.40 pm

**Present**

**Area Committee Members:** Councillors McPherson (Chair), Meftah (Vice-Chair), Ashton, Avery, Moore, O'Connell, Pippas and Sanders

**Area Committee Members:** County Councillors Crawford and Taylor

**Leader of the City Council:** Councillor Herbert

**Officers:**

Operations Manager – Community Engagement and Enforcement: Wendy Young

Safer Communities Section Manager: Lynda Kilkelly

Committee Manager: James Goddard

**Other Officers in Attendance:**

Project Manager (Cambridgeshire County Council): Grant Weller

Project Officer (Cambridgeshire County Council): Vanessa Kelly

Team Leader, Cycling Projects (Cambridgeshire County Council): Mike Davies

Design Manager (Skanska): Keith McWilliams

Scheme Delivery Manager (Skanska): Steve Lander

<b>FOR THE INFORMATION OF THE COUNCIL</b>
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**SAC/104/15 Apologies for Absence**

Apologies were received from Councillors Ashwood and Dryden.

**SAC/105/15 Declarations of Interest**

No declarations were made.

**SAC/106/15 Minutes**

The minutes of the 29 June 2015 meeting were approved and signed as a correct record.

**SAC/107/15 Matters and Actions Arising from the Minutes**

**15/98/SAC Open Forum “Action Point: Councillor McPherson to liaise with Mike Davies (Team Leader - Cycling Projects, Cambridgeshire County Council) regarding Hills Road Traffic And Safety Scheme to:**

- **Seek a more joined up approach between City and County Councils in response to residents’ concerns.**
- **Request a County Officer attends next SAC meeting.”**

This would be an agenda item for later in the meeting.

Councillor McPherson stated there was an inference in the 30 March and 29 June 2015 South Area Committee (SAC) meetings that Mr Davies was expected to attend. Mr Davies had not been invited to attend in person, so had submitted reports as required instead. Communication issues had now been resolved and Councillor McPherson apologised to Mr Davies for any confusion.

**15/101/SAC Environmental Data Report “Action Point: Wendy Young to investigate if mobile CCTV cameras can be placed on street lights to monitor dog fouling in/near recreation areas.”**

Wendy Young confirmed that CCTV cameras were not allowed solely for the purposes of watching owners not clearing up their after their dogs.

**Street Lighting**

Street lighting would be an agenda item for later in the meeting. The Safer Communities Manager tabled a map showing proposed street light coverage in future and referenced a document setting out the Balfour Beatty Street Light Complaints Number.

**Public Exhibition: East Cambridge Urban Park**

The material on display was part of the developing ideas from the Anderson Group for the urban country park in the area around the lakes, south of Coldham’s Lane. At this stage it was an update on how things were progressing and the emerging ideas. The Anderson Group welcomed feedback from members of the public as they developed proposals. These ideas would also be on display at East Area Committee later in October.

This was not part of a formal planning consultation on the masterplan; that would occur later.

**SAC/108/15 Open Forum****1. Mr Cocks and Ms Joslin raised the following issues:**

- They had liaised with Councillor Crawford regarding concerns about traffic issues and verge parking in the area of Headington Drive and Fulbourn Road.
- This had only been an issue for the last 18 months, it had not been a problem beforehand.
- Residents had signed a petition giving suggestions for solutions, such as double yellow lines.

Councillor Crawford said she had liaised with PCSO Bailey. This was a Police/Highways Authority issue. Enforcement Officers would need to issue tickets, this could not be done by PCSOs. PCSO Bailey acknowledged parking issues had only arisen in the last 18 months, and would investigate why.

**ACTION POINT: PCSO Bailey to liaise with Enforcement Officers regarding the issuing of parking tickets in the area of Headington Drive and Fulbourn Road. Councillors Crawford and McPherson to also monitor the situation in conjunction with the Highways Authority.**

**2. Mr Storer raised concerns regarding cyclists riding into bollards (generally in the dark) on the cycleway alongside the guided busway. He queried if the bollards were needed.**

SAC agreed with Mr Storer that the bollards represented a hazard. Taller and more visible ones would be more appropriate.

Councillor Taylor said she was campaigning for the busway to be lit so the bollards would be more visible.

Councillor Avery said adopting a maintenance track as a cycleway had led to issues that required retrofitting to make the cycleway fit for purpose (it was being used in a way it was not designed for).

The Team Leader (Cycling Projects) said bollards were required to prevent people from driving onto the track alongside the busway. He asked for suggestions from the Cambridge Cycling Campaign on alternative bollards to use instead of the current type. Comments would be passed to the County's Busway Operations Team

**ACTION POINT: Councillor McPherson to write to Graham Hughes (County Council Executive Director of Economy, Transport & Environment) to make him aware of issues raised at South Area Committee regarding the bridleway alongside the Guided Busway.**

**3. Ms Davies thanked Officers for making the 27 August 2015 Queen Edith Community Action Morning a success.**

### **SAC/109/15 Cycling Projects Update**

The Committee received an information report from the Team Leader (Cycling Projects), Cambridgeshire County Council regarding:

- i. Hills Road Traffic and Safety Scheme.
- ii. The Chisholm Trail.
- iii. Cambridge Station to Leisure Park Feasibility Study.

Members of the public made the following comments in response to the report:

- i. Sought reassurance that Hills Road would not be left in an unsafe state as cycleway work continued ie pedestrians and cyclists could use the shared pavement. Also rubble had been dumped in local roads such as Glebe Road, so residents wanted reassurance this would be put right.
- ii. Queried what was happening at the junction of Long Road and Hills Road. This question had been raised at the start of cycleway work, but not responded to.
- iii. Queried details of cycleway work and completion date, also the impact on verges and pavements. Would the pavement be shared by pedestrians and cyclists in future, and if not, how to stop cyclists using it?
- iv. Raised the following concerns regarding contractors:
  - Parking on verges.
  - Leaving vehicle engines running whilst not moving.
  - Queried what action was being taken after reports were made to the City/County Council that contractors were not working on regular occasions.
- v. Large areas of the city were not cycle friendly. For example the crossing on the cycle path going out of town on Luard Road.
- vi. Hills Road did not need alterations to the cycleway. Resources would have been better directed in making other areas more cycle friendly. Work being undertaken had caused problems for cars and bikes.
- vii. Signposted a petition on the County Council website to support the Abbey – Chesterton bridge. A formal consultation on the whole route from the main railway station, to the new station (Cambridge North)



would begin 19 October 2015. There was a group opposing this bridge and they also had a petition.

- viii. Queried if a usage survey had been undertaken, and if usage was likely to increase due to the number of houses on growth sites, rather than because the cycleway had been 'improved'. IE how the impact of the cycleway would be evaluated.
- ix. Queried how £4m was spent on infrastructure projects, and the financial impact if projects overran. For example, the cycleway project was now taking twice as long to complete as expected.
- x. Queried why bus stops were now used for advertising.

The Committee made the following comments in response to the report:

- i. Work had not been completed to date on the city bound road side of the cycleway. Queried if it would be possible to complete this and the Addenbrooke's bound road side by the end of March 2016.
- ii. Expressed concern about the safety of pedestrians, cyclists and drivers whilst cycleway work was being undertaken. Also the loss of bus shelters, which had a particular impact on people with sensory/mobility impairments, as did the uneven pavement surface as a result of cycleway work. Lighting (or lack of) along the cycleway in general was seen as a potential hazard.
- iii. Requested:
  - More signage.
  - Less cones.
  - Enforcement of parking restrictions.
  - Lights at bus stops to signal a potential hazard to cyclists.
- iv. Queried how to signal a potential hazard to cyclists where pedestrians crossed from traffic islands to the pavement.
- v. Queried what would happen in December when work was suspended. Also, why was work being suspended?
- vi. Queried how lessons would be learnt from past actions. The Cherry Hinton scheme seemed to be suffering from similar issues to Hills Road ie lack of information was a major issue. Suggested undertaking a consultation then holding regular feedback meetings with residents to keep them informed of city and county issues.
- vii. Queried progress on the Botanical Garden project.

The Team Leader (Cycling Projects) said the following in response to questions from Councillors and members of the public:

- i. The County Council had imposed an embargo on road/cycleway works in December as a result of concerns by businesses who thought it would

reduce their trade. Work would be halted in December to aid the flow of traffic, then resumed after Christmas.

- ii. Work was expected to begin on the Trumpington Road scheme in January 2016 if a sub-contractor could be confirmed. A design had been settled upon.
- iii. Letter drops had been undertaken in the Hills Road area to give residents details about works and contact details should residents wish to report comments, questions or concerns. Meetings had been held with a lot of residents. The Team Leader (Cycling Projects) had been on-site at 09:00 every Friday at the beginning of the Hills Road project to meet residents if they wanted to raise any issues. This had stopped due to lack of participation from residents, but the Team Leader (Cycling Projects) or a Skanska representative were willing to resume visits to the site outside Homerton College at 09:00 every Friday if residents wished.
- iv. There were no penalties as such for late delivery in the cycleway contract. Skanska were working towards a target cost, so they would make more profit if they completed work quickly. Factors out of their control were outside of the target cost, so Skanska received compensation for these. For example, the December working embargo. The project was within expected cost boundaries.
- v. £4m had been allocated to seven projects. Four of these had been completed ahead of time, so there was unallocated funding remaining for use by the remaining three projects.
- vi. Funding had been granted for general cycle infrastructure improvements across the city.
- vii. A consultation would be held in 2016 for City Deal funded projects.
- viii. Acknowledged residents' concerns regarding safety and contractors work rate etc. Lessons learned from the city bound cycleway on Hills Road would lead to better work practices on the Addenbrooke's bound side. Changes in personnel had led to better work rates from contractors. Different teams were involved in the project, so occasionally it may appear that people were doing nothing as they were between jobs.
- ix. 2.3m wide cycle lanes would be implemented as a result of the work. They should better cope with the expected increased cycle traffic from Addenbrooke's as a result of the pending 17,000 jobs expected in future. The old cycle lanes would not have had capacity to service this level of traffic.
- x. Multiple types of evaluation work would be undertaken once Hills Road cycleway work was completed to analyse its impact.
- xi. The intention was that the pavement would be for pedestrians, and cycleway for cyclists. The pavement would not be shared once the cycleway was completed, but would be until it was.

- xii. When bus stops were replaced on the cycleway part of Hills Road, the intention was to use ones without advertising signs. Contractual obligations required the County Council to implement ones that included advertising signs to match those already in place on other parts of Hills Road. Officers acknowledged residents were unhappy about this.

Skanska representatives said the following in response to questions from Councillors and members of the public:

- i. Apologised for issues to date.
- ii. Robust action had been undertaken to address reported issues with sub-contractors, such as speed of work.
- iii. Reiterated that lessons learned from the city bound side of the cycleway would lead to a more successful implementation of the Addenbrooke's bound side.
- iv. The intention was to have two gangs working on the cycleway in future, instead of one, to speed up work.
- v. Acknowledged residents had raised the following concerns regarding contractors:
  - Parking on verges.
  - Leaving vehicle engines running whilst not moving.
  - Use of pedestrian unfriendly barriers ie ones with stands that posed a trip hazard.

**ACTION POINT: Skanska representatives to monitor and take enforcement action regarding the following contractor actions:**

- Leaving vehicle engines running when stationary.
  - Parking on verges.
  - Use of pedestrian friendly barriers ie ones that did not pose a trip hazard.
- vi. Side roads would be made good at the end of the cycleway project eg repairs to damaged verges.

The Team Leader (Cycling Projects) re-iterated the following points:

- i. On-site visits would be held outside Homerton College at 09:00 every Friday if residents wished.
- ii. The intention was to finish the Hills Road project by the end of March 2016.
- iii. Double yellow lines would be painted in cycle lanes to prevent general parking, but would allow loading/unloading. A loading ban was not in place currently, but could be implemented in future. This would require lots of signage to notify drivers of the ban.

Councillor McPherson invited Skanska representatives and the Team Leader - Cycling Projects Major Infrastructure Delivery to the next SAC meeting to report on Hills Road cycle way progress.

**ACTION POINT: Skanska representatives to attend next South Area Committee and give general work progress feedback.**

**ACTION POINT: Team Leader (Cycling Projects) to attend the next meeting to report on Hills Road cycle way progress.**

### **Re-Ordering of Agenda**

Under paragraph 4.2.1 of the Council Procedure Rules, the Chair used his discretion to alter the order of the agenda items. However, for ease of the reader, these minutes will follow the order of the agenda.

### **SAC/110/15 Environmental Data Reports - SAC**

The Committee received a report from the Operations Manager (Community Engagement and Enforcement). She brought the report up to date by stating a typographical error on agenda P27 incorrectly listed priority 6 as 9.

The report outlined an overview of City Council Refuse and Environment and Streets and Open Spaces service activity relating to the geographical area served by the South Area Committee. The report identified the reactive and proactive service actions undertaken in the previous quarter, including the requested priority targets, and reported back on the recommended issues and associated actions. It also included key officer contacts for the reporting of waste and refuse and public realm issues.

The following were suggestions for Members on what action could be considered for priority within the South Area for the quarter of October to December 2015:

#### **Continuing priorities<sup>1</sup>**

<b>Number</b>	<b>Priority details</b>
1	Early morning, <i>daytime and weekend</i> patrols for dog fouling on Bliss Way/Tenby Close, Nightingale Avenue Recreation Ground,

<sup>1</sup> Amendments to continuing priorities are shown in italics

	Godwin Close, Godwin Way, Gunhild Way and Cherry Hinton Recreation Ground.
2	Enforcement targeted approach to areas where Addenbrookes site joins residential areas such as Hills Road and Red Cross Lane and to work with Addenbrookes to work towards the bus station area being cleaned up.
3	Enforcement to work with the County Council, against utilities and companies that damage the verge on Mowbray and Fendon Road.
4	Enforcement action against nuisance vehicles being repaired at Arran Close.
5	Enforcement joint working and patrols to deal with littering from students of Long Road Sixth Form in the areas of Long Road and Sedley Taylor Road.

### New suggested priorities

Number	Priority details
6	Park deep cleanse, to include removal of graffiti, flyposting, litter, dog fouling, vegetation cut back and sweeping Aberdeen Avenue play area, Kathleen Elliott Way play area and Tenby Close play area.

The Committee discussed the following issues:

- i. Bins left on the pavement caused an obstruction.
- ii. Refuse collectors had ignored Hills Road residents' complaints that bins were not being emptied correctly. The same residents had also received poor customer service from council switchboard staff.
- iii. A new seat and dog poo bin were needed under the tree at the junction of Church End and Fulbourn Old Drift.
- iv. Vehicles were parking on verges in Mowbray Road.

In response to Members' questions the Operations Manager (Community Engagement and Enforcement) said the following:

- i. There was no law against anti-social behaviour or pavement fouling by cats as there was for dogs. Any concerns passed to the Operations Manager would be passed onto the Dog Warden or RSPCA to investigate.
- ii. Gullies in Rathmore Road were being cleaned.
- iii. Leaving bins on the street was a civil rather than criminal matter, so the Council had limited options to address this. It encouraged people to remove bins from the street when not being collected on bin day.

- iv. The Environmental Health Officer would investigate complaints where people were burning rubbish on council allotments, as there was a policy to prevent this.

The Committee discussed the following as a revised recommendation for action:

#### Recommendation 1

- i. Replacing Cherry Hinton Recreation Ground with Cherry Hinton Hall.

Following discussion, Members **unanimously resolved** to approve priorities for action as amended below.

#### Continuing priorities

Number	Priority details
1	Early morning, <i>daytime and weekend</i> patrols for dog fouling on Bliss Way/Tenby Close, Nightingale Avenue Recreation Ground, Godwin Close, Godwin Way, Gunhild Way and Cherry Hinton Hall.
2	Enforcement targeted approach to areas where Addenbrookes site joins residential areas such as Hills Road and Red Cross Lane and to work with Addenbrookes to work towards the bus station area being cleaned up.
3	Enforcement to work with the County Council, against utilities and companies that damage the verge on Mowbray and Fendon Road.
4	Enforcement action against nuisance vehicles being repaired at Arran Close.
5	Enforcement joint working and patrols to deal with littering from students of Long Road Sixth Form in the areas of Long Road and Sedley Taylor Road.

#### New suggested priorities

Number	Priority details
6	Park deep cleanse, to include removal of graffiti, flyposting, litter, dog fouling, vegetation cut back and sweeping Aberdeen Avenue play area, Kathleen Elliott Way play area and Tenby Close play area.

#### **SAC/111/15 County Council - Lighting Proposal**

The Committee received a report from the Safer Communities Manager, as introduced by the Leader of the City Council.

The report outlined that following major budgetary reviews, the County Council proposed to dim street lighting and to turn off lights in a number of areas across the County overnight, with midnight to 6am the current proposed hours.

As the proposals would have a significant impact in Cambridge City, the City Council raised a number of concerns with the County Council around the safety of the public, if the planned lighting goes through as currently proposed.

The County Council have agreed to an extended consultation period and the input from the 4 Area Committees would be welcomed on the lighting proposal in order to inform the planned future negotiation with the County.

Members of the public asked the following questions in response to the report:

- i. What energy savings would be made?
- ii. What regulations allowed street lights to be dimmed or switching off?
- iii. Queried the type of street lights to be used, such as LED.
- iv. Asked if individual streets could pay to implement lights as a result of safety concerns due to lack of lighting.

The Committee made the following comments in response to the report:

- i. Main roads were well lit, side roads were not.
- ii. Expressed safety concerns due to a lack of light.
- iii. The County Council had given assurances on light operating times, which it had gone back on.
- iv. The County Council was not obliged to light all roads, so would concentrate on just the ones it had a statutory duty to light eg main roads.
- v. New street lights should lead to 45% energy savings.
- vi. LED lights were not being used as they were too expensive when the contract was drawn up eight years ago. This could be reviewed in future. The contract included penalty clauses for not implementing lights in a timely manner, which may deter the contractor from delaying the scheme to negotiate changing to LED lights, unless the County Council revised this contract clause. Councillors felt the project was being delivered late, so a short delay to negotiate moving to LED street lights was justified in order to get more efficiency savings.
- vii. Third party financial contributions towards lights were invited from parish councils in rural area (to pay for their own street lights), but this scheme was not being implemented in the city.

- viii. It was desirable to avoid a two tier lighting scheme where affluent areas could afford more lights than others.
- ix. Financial savings by the County Council switching off lights may lead to higher operating costs for other organisations eg more admissions to hospitals due to accidents.
- x. An on-line consultation regarding lighting was planned in the next few months. In the meantime, members of the public could make representations to the County Council Highways Committee.

The Chair read a statement by Tom Blackburne-Maze, County Council Head of Assets and Commissioning:

It was not possible for a County Officer to come tonight.

The County have undertaken a period of three months consultation with local Councils, (over four months with the City Council), and were currently reviewing their responses. The County haven't started wider public consultation yet. This is due to start at the end of the month and details will be provided on the County website and via the local media as soon as these are finalised. This will be the mechanism where individual residents may feedback their own personal views and comments to the County.

In response to comments from Councillors and members of the public the City Council Leader said the following:

- i. Views would be fed back to the County Council, Police, Further and Higher Education institutions.
- ii. The street lighting consultation was not well publicised until the City Council raised concerns to the County Council. People were encouraged to respond to it.
- iii. The intention was for the City and County Councils to work more closely on lighting issues in future, without the City taking on County responsibilities.

Following discussion, Members **resolved (unanimously)** to note the Strategy and Resources Committee Report on the County Council lighting proposal and to comment on any areas of concern that they would like taken up with the County in the planned negotiations.

**ACTION POINT: Councillor McPherson to invite Tom Blackburne-Maze (County Head of Assets and Commissioning) to attend next South Area Committee and speak about County's street lighting proposal.**



The meeting ended at 9.40 pm

**CHAIR**

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## Committee Action Sheet

<b>Committee</b>	<b>South Area Committee</b>
<b>Date</b>	<b>05/10/15</b>
<b>Circulated on</b>	<b>07/10/15</b>
<b>Updated on</b>	<b>01/12/15</b>

<b>ACTION</b>	<b>LEAD OFFICER/MEMBER</b>	<b>TIMESCALE</b>	<b>PROGRESS</b>
<p><u>Open Forum</u></p> <p>PCSO Bailey to liaise with Enforcement Officers regarding the issuing of parking tickets in the area of Headington Drive and Fulbourn Road. Councillors Crawford and McPherson to also monitor the situation in conjunction with the Highways Authority.</p>	<p>Councillors Crawford and McPherson. PCSO Bailey</p>	<p>Feedback at next SAC 14/12/15</p>	
<p><u>Open Forum</u></p> <p>Councillor McPherson to write to Graham Hughes (County Council Executive Director of Economy, Transport &amp; Environment) to make him aware of issues raised at South Area Committee regarding the Guided Busway maintenance path that is now used as a cycleway.</p>	<p>Councillor McPherson</p>	<p>Feedback at next SAC 14/12/15</p>	<p>Cllr McPherson contacted Graham Hughes. Joel Carre also has contacted Clare Rankin (Cycling and Walking Officer) so she was aware of the issues raised and had the opportunity to provide any further information. A</p>

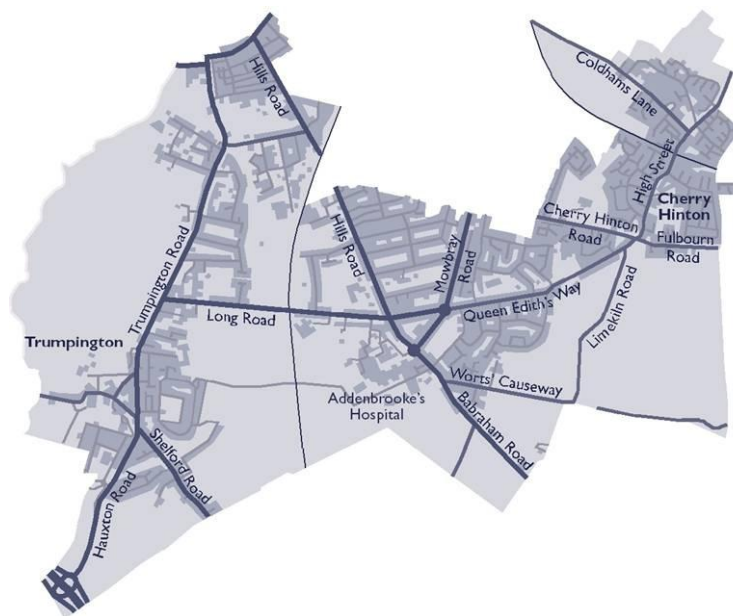
			response has been received from Bob Menzies Service Director, Strategy & Development.
<p><u>Cycling Projects Update</u></p> <p>Skanska representatives to monitor and take enforcement action regarding the following contractor actions:</p> <ul style="list-style-type: none"> <li>• Leaving vehicle engines running when stationary.</li> <li>• Parking on verges.</li> <li>• Use of pedestrian friendly barriers ie ones that did not pose a trip hazard.</li> </ul> <p>Skanska representatives to attend next South Area Committee and give general work progress feedback.</p>	Skanska representatives	Feedback at next SAC 14/12/15	Mike Davies to liaise with Skanska representatives regarding attendance.
<p><u>Cycling Projects Update</u></p> <p>Councillor McPherson invited Mike Davies (Team Leader - Cycling Projects Major Infrastructure Delivery) back to the</p>	Councillor McPherson	Feedback at next SAC 14/12/15	Mike Davies to attend 14/12/15.

next meeting to report on Hills Road cycle way progress.			
<u>County Council</u> <u>Lighting Proposals</u>  Councillor McPherson to invite Tom Blackburne-Maze (County Head of Assets and Commissioning) to attend next South Area Committee and speak about County's street lighting proposal.	Councillor McPherson	Feedback at next SAC 14/12/15	Tom Blackburne-Maze invited to attend. He will act as a contact until a Communications Manager is in post just before SAC meeting. The Communications Manager will attend.

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## Neighbourhood profile update Cambridge City South Neighbourhood

December 2015



**Matt Johnson, Safer  
Neighbourhoods  
Inspector**

**Lynda KilKelly, Safer  
Communities Manager,  
Cambridge City Council**

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## **1 INTRODUCTION**

### **Aim**

The aim of the Neighbourhood profile update is to provide an overview of action taken since the last reporting period, identify on-going and emerging crime and disorder issues, and provide recommendations for future priorities and activity in order to facilitate effective policing and partnership working in the area.

The document should be used to inform multi-agency neighbourhood panel meetings and neighbourhood policing teams, so that issues can be identified, effectively prioritised and partnership problem solving activity undertaken.

### **Methodology**

This document was produced using the following data sources:

- Cambridgeshire Constabulary crime and anti-social behaviour (ASB) incident data for June to October 2015, compared to the previous reporting period (January to May 2015) and this same 6 month reporting period in 2014 and;
- Information provided by the Safer Neighbourhood Policing team and the City Council's Safer Communities team.



## 2 CURRENT PRIORITIES

At the South Area Committee meeting of 29 June 2015, the committee recommended adopting the following priorities:

- ❑ Target the supply of controlled drugs (Class A);
- ❑ Target road safety by addressing anti-social cycling and speeding;
- ❑ Management of the Cambridge Lakes

The Neighbourhood Action Group assigned the actions to be taken and the lead officers for each of the priorities. The tables below summarise the action taken and the current situation.

<b>Continue to target the supply of controlled drugs (Class A)</b>	
<b>Objective</b>	<ul style="list-style-type: none"> <li>❑ Target individuals and organised groups travelling to the South area of Cambridge to engage in the unlawful supply of controlled drugs, particularly Class A drugs.</li> <li>❑ Target the supply of drugs; particularly Class A drugs, by individuals resident in the South area.</li> </ul>
<b>Action Taken</b>	<p>Operation Hexham was instigated in January 2015 to review how we tackle the issue of London gangs operating drugs supply lines in Cambridge City.</p> <p>Illegality of their drug supply aside, London gangs generally cause three main problems:</p> <ol style="list-style-type: none"> <li><b>1) Use of extreme violence.</b></li> <li><b>2) Exploitation of vulnerable people to assist their drug supply business model.</b></li> <li><b>3) Exploitation of children to assist their drug supply model.</b></li> </ol> <p>The exploitation of vulnerable people (VP) is usually focused on drug users and those with mental health conditions. This takes the form of occupations of the VP's home. Generally the dealers will first occupy with consent, offering mutual benefit to the drug user in the form of free drugs in return for the use of their property as a base for drugs supply. Things turn threatening and violent when dealers are asked to leave or admittance to the property is refused. Exploitation of children often follows a similar form to the</p>

above. Dealers will proactively recruit children (in the London area) aged between 14 – 17 years old to sell or store the drugs on their behalf in order to minimise the dealer's risk.

In Cambridge City South we have 7 addresses that continue to be visited by your local policing team under the safeguarding measures of Operation Hexham. We have also been inviting partners to accompany us on the visits.

Below are extracts from a typical report following a visit which gives an indication of the responses received, support offered and an understanding and appreciation of the time being spent on the priority:

*Visit to premises at 10:30 hours by PC in the company of the Community Fire Safety (FRS) Officers A and B. The occupant, Y, invited us in to the premises, stating that X was out and her daughter, Z was upstairs.*

*The house was in a very poor state and the fire safety checks revealed some troubling points. There were a number of exposed wires on lights within the property, and a broken light switch face plate in the bedroom. Items such as boxes had been stacked in front of doors, partially blocking exit points in the event of an emergency. FRS Officer A fitted a fire alarm in the downstairs hall way, and upstairs was tested and worked.*

*A large number of syringes and needles were seen, albeit there were sharps bins. Y stated that X often smokes in bed, and a number of burn marks were seen on the duvet. FRS Officer has made arrangement to attend with fireproof bedding.*

*FRS Officer emailed the housing provider who was quick to email back, instructing the attendance of their electrician to address the issues revealed during this morning's visit.*

*Y states that X has been wasting a lot of money recently. He was supposed to have paid off a Sky TV bill, but didn't. Y stated that they'd received £500 in relation to found property. Intel submitted.*

*Address visited by PCSO at 11:40 hours. X came to the*

	<p><i>window and said that he and Y were still in bed. Was let in by X and house checked apart from main bedroom. No visitors in the house.</i></p> <p>In addition to the supportive visits, we have conducted a number of warrants and proactive patrols in key areas, a number of these have been triggered after concerns have been raised during the visits. The South Area team currently has 15 suspects on bail in relation to live enquiries into the supply of controlled drugs.</p>
<b>Current Situation</b>	<p>Cambridge's proximity to London via the main line rail network means that it is accessible to those criminals who wish to try to expand their market. The fact that Cambridge is not in the grip of any organised gang also means it is an attractive location for London criminals to try to exploit.</p> <p>The proactive work being carried out by the local area policing teams is preventing organised gangs getting a foothold in Cambridge but this remains an ongoing battle.</p>
<b>Lead Officer</b>	Sergeant Chris Horton, Cambridgeshire Constabulary.

<b>Target road safety by addressing anti-social cycling and speeding</b>	
<b>Objective</b>	To address cycling and speeding offences; this will also complement efforts against cycle crime and road safety.
<b>Action Taken</b>	<p>As a rough guide, 4 PCSOs carrying out minimum directed activity for each 'road safety' type initiative, over a 3 month reporting period should equal around 50 hours of dedicated and directed patrol <u>for each activity</u>.</p> <p>Education (Words of advice) v Enforcement (Reporting for summons / issuing tickets) is at the discretion of the officer concerned as it is they that would be required to justify their actions if contested and challenged in a court of law. There are accordingly and appropriately no set performance target figures for them to achieve.</p> <p>At the request of local residents, PCSO patrol activity has been conducted at the following locations at some time during this reporting period:</p> <p><b><u>Inconsiderate cycling –</u></b> Hills Rd / Glisson Rd</p>

	<p>Hills Rd Bridge  Trumpington Rd  Panton St  Bateman St  Brookside  St Faith's School</p> <p><b><u>Inconsiderate parking –</u></b>  Glebe Rd  Station Rd  Hauxton Rd  Bateman St  Nightingale Ave  Topcliffe Way  Red Cross Ln  Netherhall Way  Bosworth Rd  St Mary's Senior School  Stephen Purse Foundation, St. Eligius St  Trumpington Meadows School  St Faith's School  Cherry Hinton School  Queen Edith's School  Stephen Purse Senior School  Heritage School  Morley Memorial School</p> <p><b><u>Speeding –</u></b>  Trumpington Rd  Brooklands Ave  Fen Causeway  Addenbrookes Rd  Coldhams Ln</p> <p>Work is ongoing and continuing in attempting to reduce the number of persons having to be spoken to in relation to offences linked to this type of behaviour.</p>
<b>Current Situation</b>	We have received positive feedback from the community with regard to our attention and visibility in the areas that we have paid attention to, but we acknowledge that this is something that needs to be revisited.
<b>Lead Officer</b>	Sergeant Chris Horton, Cambridgeshire Constabulary.

<b>Management of Cambridge Lakes</b>	
<b>Objective</b>	Prevent ASB, criminality and harm associated with visitors to the Cambridge Lakes.
<b>Action Taken</b>	<p>In previous years, we have seen significant amounts of ASB attributed to people visiting the Cambridge Lakes. This year, we had no significant calls for service but this was largely due to the high number of patrols conducted in the area by the South Area team.</p> <p>The regular patrols enabled us to update the landowners, City Rangers and others about insecurities or vulnerable access points. Our presence also meant that those legitimately using the land were quick to call us and we were able to disperse groups before there were any significant numbers involved.</p> <p>We cannot ignore the impact that the weather had – the fact that we did not have a glorious summer also kept numbers down, but we regularly came across groups of 20 or more people who had planned to spend the evenings at the lake.</p> <p>No formal dispersal powers were used over the period.</p>
<b>Current Situation</b>	This is a seasonal issue so we are confident that we won't be getting any calls for service until the spring. However, we will maintain contact with those responsible for the management of the land to ensure that the site is kept secure in preparation for next summer.
<b>Lead Officer</b>	Sergeant Chris Horton, Cambridgeshire Constabulary

### 3 PRO-ACTIVE WORK & EMERGING ISSUES

**Burglary Dwelling** – By comparison to the previous five month reporting period Burglary Dwelling shows an overall increase of 21.1% or 11 more offences. In comparison to the same reporting period in 2014 this represents an increase of 26.9% or 13 more offences. Cherry Hinton and Trumpington shows an increase of 11 and 2 more offences respectively, whilst Queen Edith's shows a decrease of 2 less offences in comparison to the previous reporting period.

In comparison to the same reporting period last year, Cherry Hinton and Trumpington shows an increase of 7 and 9 more offences respectively, whilst Queen Edith's shows a decrease of 3 less offences.

**Non-Dwelling Burglary** – By comparison to the previous five month period Non-Dwelling Burglary has seen an overall decrease of 44% or 22 less offences. In comparison to the same reporting period in 2014 this represents a decrease of 10.7% or 3 less offences. Queen Edith's shows an increase of 6 more offences, whilst Cherry Hinton and Trumpington shows a decrease of 11 and 17 less offences respectively in comparison to the previous reporting period.

In comparison to the same reporting period last year, Queen Edith's shows an increase of 10 more offences, whilst Cherry Hinton and Trumpington shows a decrease of 2 and 11 less offences respectively.

**All violent crime** – By comparison to the previous five month period AVC has seen an overall increase of 83.3% or 80 more offences. In comparison to the same reporting period in 2014 this represents an increase of 28.4% or 50 more offences. Cherry Hinton and Trumpington both show an increase of 41 more offences, whilst Queen Edith's shows a decrease of 2 less offences in comparison to the previous reporting period.

In comparison to the same reporting period last year, Cherry Hinton and Trumpington shows an increase of 28 and 27 more offences respectively, whilst Queen Edith's shows a decrease of 5 less offences.

**Robbery** – By comparison to the previous five month period Robbery has seen an overall increase of 4 more offences. In comparison to the same reporting period in 2014 this represents a decrease of 2 less offences. Cherry Hinton shows an increase of 6 more offences, whilst Queen Edith's and Trumpington both show a decrease of 1 less offence to the previous reporting period.

In comparison to the same reporting period last year, Cherry Hinton shows an increase of 1 more offence, whilst Queen Edith's figure has neither increased nor decreased and Trumpington shows a decrease of 3 less offences.

**Theft of Vehicle** – By comparison to the previous five month period Theft of Vehicle has seen an overall decrease of 16.6% or 1 less offence. In comparison to the same reporting period in 2014 this represents an increase of 25% or 1 less offence. Cherry Hinton and Queen Edith's both shows an increase of 1 more offence, whilst Trumpington shows a decrease of 3 less offences to the previous reporting period.

In comparison to the same reporting period last year, Queen Edith's shows an increase of 2 more offences, whilst Trumpington's figure has neither increased nor decreased and Cherry Hinton has decreased by 1 less offence.

**Theft from Vehicle** – By comparison to the previous five month period Theft from Vehicle has seen an overall decrease of 20.9% or 13 less offences. In comparison to the same reporting period in 2014 this represents an increase of 28.9% or 11 more offences. Queen Edith's shows an increase of 6 more offences, whilst Cherry Hinton and Trumpington shows a decrease of 15 and 4 less offences respectively to the previous reporting period.

In comparison to the same reporting period last year, Cherry Hinton and Queen Edith's shows an increase of 6 and 9 more offences respectively, whilst Trumpington shows a decrease of 4 less offences.

**Theft of Pedal Cycle** – By comparison to the previous five month period Theft of Pedal Cycle has seen an overall decrease of 5.8% or 10 less offences. In comparison to the same reporting period in 2014 this represents a decrease of 2.4% or 4 less offences. Queen Edith's shows an increase of 6 more offences, whilst Cherry Hinton and Trumpington shows a decrease of 5 and 11 less offences respectively to the previous reporting period.

In comparison to the same reporting period last year, Queen Edith's shows an increase of 8 more offences, whilst Cherry Hinton and Trumpington shows a decrease of 5 and 7 more offences respectively.

**Total crime** – At 747 offences, there has been an overall slight decrease of 0.05% or 4 less offences by comparison to the previous five month reporting period. This represents a slight decrease of 1.8% or 14 less offences compared to the same reporting period in 2014.

Trumpington shows the highest crime rate at 344 offences, down from 366 offences in the previous reporting period, Cherry Hinton is second with overall crime rate at 220 offences, up from 185 offences and Queen Edith's is third with overall crime rate at 183 offences down from 200 offences.

**ASB** – By comparison to the previous five month reporting period there has been neither an increase nor decrease of incidents of ASB recorded by Cambridgeshire Constabulary. In comparison to the same period in 2014, there has been an overall decrease of 23.8% or 83 less offences.

Trumpington shows the highest ASB recorded by Cambridgeshire Constabulary with 123 incidents, down from 138 incidents, Cherry Hinton is second with 94 incidents, up from 89 incidents and Queen Edith's is third with

48 incidents, up from 38 incidents in comparison with the previous reporting period.

The City Council's ASB team continue to work with all the stakeholders in the CB1 development in order to come up with solutions and take enforcement action where necessary when there are reports of ASB.

The City Council's Safer Communities team participated in another week of safety zone sessions for school children from across the city, talking to them about ASB, what the children think it is, what constitutes ASB, the consequences of being involved in it and being a victim of it.

The team also organised a programme of workshops about ASB and healthy relationships for pupils in years 8, 10 and 11 at schools where children from the South area attend. This was very well received by students and teachers alike.

Two Community Days were held in Trumpington in the new developments and one Community Day was held in the Cherry Hinton area. All were well attended by residents.



## 4 ADDITIONAL INFORMATION

### CURRENT CRIME & ASB INCIDENT LEVELS BY WARD

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			Dwelling Burglary	Other Burglary	Violent Crime	Robbery	Theft of Vehicle	Theft from Vehicle	Cycle Theft	Theft from Shop	Criminal Damage	Other Crime	TOTAL CRIME	TOTAL ASB
AREA	City South	Jun 15 – Oct 15	63	28	176	7	5	49	162	21	85	151	747	265
		Jan 15 – May 15	52	50	96	3	6	62	172	15	104	191	751	265
		Jun 14 – Oct 14	50	31	126	9	4	38	166	27	86	224	761	348
WARDS	Cherry Hinton	Jun 15 – Oct 15	33	3	65	6	2	12	20	8	32	39	220	94
		Jan 15 – May 15	22	14	24	0	1	27	25	7	30	35	185	89
		Jun 14 – Oct 14	26	5	37	5	3	6	25	6	37	68	218	114
	Queen Edith's	Jun 15 – Oct 15	11	12	31	0	2	14	50	3	20	40	183	48
		Jan 15 – May 15	13	6	33	1	1	8	44	0	31	63	200	38
		Jun 14 – Oct 14	14	2	36	0	0	5	42	0	21	70	190	86
	Trumpington	Jun 15 – Oct 15	19	13	80	1	1	23	92	10	33	72	344	123
		Jan 15 – May 15	17	30	39	2	4	27	103	8	43	93	366	138
		Jun 14 – Oct 14	10	24	53	4	1	27	99	21	28	86	353	148

## **ENVIRONMENTAL SERVICES DATA**

As agreed with the chairs and vice-chairs of the Area Committees, this data will not be covered in this report as it is already covered in the Environmental Data Reports.

## **5 RECOMMENDATIONS**

- ❑ Continue to target the supply of controlled drugs (Class A)
- ❑ Other priorities as set by the committee

## CYCLING PROJECTS UPDATE

### **Note to Members of Cambridge City – South Area Committee**

**From: Mike Davies, Team Leader - Cycling Projects, Cambridgeshire County Council**

**Date: 14 December 2015**

#### **1.0 HILLS ROAD TRAFFIC AND SAFETY SCHEME**

- 1.1 The Hills Road segregated cycle lane scheme is funded by the Department for Transport (DfT) Cycle City Ambition Grant. The scheme aims to make cycling safer, and thus more attractive, between key employment, education and residential centres. It also seeks to improve the pedestrian experience by segregating cyclists from pedestrians, whilst also improving bus stop infrastructure to aid bus users. The scheme was approved by the County Council's Economy and Environment Committee on 8 July 2014. The detailed design was then completed, and construction began on 26 January 2015.
- 1.2 Progress in the first few months of the construction works was slower than expected due to delays in agreeing protection measures for utility services encountered, and a generally poor start by the sub contractor who had been appointed relatively late on. It was apparent early on that the original works programme of 37 weeks would be difficult to achieve, and clearly the programme provided was over optimistic, reflecting the client's original deadlines for completion associated with funding deadlines, rather than a realistic construction programme.
- 1.3 County Council officers and representatives of Skanska (the principal contractor) attended the South Area Committee meeting in October 2015 to update on progress, explain some of the problems that had been encountered, and to answer a range of questions.
- 1.4 In the weeks that followed the Area Committee meeting traffic congestion in the city seemed to get much worse than normal partly due to works taking place at Station Road/Hills Road junction. A number of activities took place to substantially complete the city bound side of the works, but a decision was taken to delay the commencement of the Addenbrookes-bound side in the interests of keeping traffic flowing, and conscious of the fact that works would

have to pull off in December anyway for the 'Christmas Embargo' on works in the city.

- 1.5 The activities completed since the last Area Committee meeting include the sedum vegetation strip, road markings, red surfacing, reinstatement of side road verges and consequent removal of the extensive length of traffic cones that were in place. Some outstanding street lighting works were also completed. County officers made themselves available to residents on Friday mornings until the decision to postpone works was undertaken – a letter drop was carried out to explain the decision.
- 1.6 Works to commence the Addenbrookes-bound side will commence in January, with completion expected by the summer. The programme is yet to be confirmed.
- 1.7 Details of the scheme are on the County Council website. Officers can also be contacted on 01223 699906 or at Transport Delivery [Transport.Delivery@cambridgeshire.gov.uk](mailto:Transport.Delivery@cambridgeshire.gov.uk) .

## **2.0 CITY DEAL - CROSS CITY CYCLING IMPROVEMENTS**

- 2.1 The Greater Cambridge City Deal Board agreed in August to take five cycling infrastructure schemes forward to public consultation. The consultation starts on 4th January 2016 and includes proposals for Long Road/Hills Road junction and its Hills Road approaches, as well as a scheme to improve cycling facilities on Fulbourn Road between Robin Hood junction and Yarrow Road.
- 2.2 There will be a letter drop and extensive publicity, with a number of drop-in exhibitions showing the proposals. The proposals will also be available on the City Deal website.

## **3.0 CHERRY HINTON HIGH STREET**

- 3.1 Proposals to remove traffic islands and install 1.5 metre wide cycle lanes will be considered by the County Council's Economy and Environment Committee on January for approval. The £250,000 S106 funded scheme will also be coordinated to include complete road resurfacing of the High Street, the introduction of the 20mph speed limit and urban realm streetscape improvements developed by the City Council.

#### **4.0 THE TINS**

- 4.1 The Tins has been closed for a number of weeks to allow the path to be widened between Kathleen Elliot Way and Orchard Estate. This £180,000 scheme is S106 funded and works have been completed by The Anderson Group. The path is due to reopen on Friday 11th December, with a public opening/ribbon cutting at 1pm.

#### **5.0 QUEEN EDITH'S WAY AND CHERRY HINTON ROAD**

- 5.1 There was a very good response to the consultation that took place earlier in the year into improved provision for pedestrians and cyclists on these routes. The responses are being analysed to allow the development of a number of options for further public consultation in 2016.

#### **6.0 TRUMPINGTON ROAD**

- 6.1 The County Council's Economy and Environment Committee approved a scheme to improve cycle safety in Trumpington Road in September 2014. The detailed design is very nearly complete and discussions are ongoing with a contractor with regards to programme and working methods.
- 6.2 A 'pre construction meeting' has been organised for invited stakeholders, but open to the public. This will give an opportunity for the Project Team to explain the programme, to introduce key staff and to answer questions. The event will be held on 11th January at the Botanic Gardens, 10.15am to 12 noon.

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My ref:  
Your ref:

Date: 26<sup>th</sup> November 2015

Contact: Bob Menzies  
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Dear James

**Cambridgeshire Guided Busway  
Southern Section Cycleway**

In response to the questions raised at the South Area Committee I hope the information below is of assistance.

The Busway maintenance track was always intended to function as a bridleway in the northern section and a cycleway in the southern section. This is formally confirmed in the Cambridgeshire Guided Busway Order, Article 10 and Schedule 4.

<http://www.legislation.gov.uk/ukxi/2005/3523/contents/made>

The maintenance track was therefore designed to serve this dual function.

Lighting has now been installed on the cycleway on the southern section of the Busway. Lighting of the spur to Addenbrooke's was initially omitted to save costs, but as the lighting has been less expensive than expected we will now be proceeding to light that section also.

The bollards are indeed necessary to prevent vehicular incursion onto the track but also need to be easily removed to allow access in emergencies and for maintenance.

As a result of comments received about the bollards we have used a different design on the recently completed extension of the busway that will serve the new Cambridge North station. Although the station and Busway are not opened we have brought a

section of the cycleway into use. We are now considering installing this type of bollard on the southern section of Busway. At the same time we will review the number and location of bollards to see if the number can be reduced.

Yours sincerely

A black rectangular redaction mark covering the signature of Bob Menzies.

Bob Menzies  
Service Director, Strategy & Development



# Environmental Report



## Cambridge South Area October to December 2015

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# 1. Introduction

This report provides an overview of City Council Refuse and Environment and Streets and Open Spaces service activity relating to the geographical area served by the South Area Committee. The report identifies the reactive and proactive service actions undertaken in the previous year, including the requested priority targets and reports back on the recommended issues and associated actions to be targeted in the following quarter. It also includes key officer contacts for the reporting of waste and refuse and public realm issues.

## 2. Target setting and recommendations

All those at Committee have an opportunity to suggest issues that they would like to see tackled in the neighbourhood area during the upcoming quarter to help shape the activity to be undertaken within the public realm. Following suggestions that are received the relevant teams will consider the suggestions, and will prioritise work, responding reactively where appropriate and programming some work for the future. All suggested targets will be reported back on in the following quarter to update members and the public on the status of the issue. Recommendations will also be presented to the committee for consideration and to aid discussion.

### Recommendations

The following are suggestions for members on what action could be considered for priority within the South Area for the quarter of January to March 2016.

#### Continuing priorities<sup>1</sup>

Number	Priority details
1	Early morning, daytime and weekend patrols for dog fouling on Bliss Way/Tenby Close, Nightingale Avenue Recreation Ground, and Cherry Hinton Hall.
2	Enforcement targeted approach to areas where Addenbrookes site joins residential areas such as Hills Road and Red Cross Lane and to work with Addenbrookes to work towards the bus station area being cleaned up.
3	Enforcement to work with the County Council, against utilities and companies that damage the verge on Mowbray and Fendon Road.
4	Enforcement action against nuisance vehicles being repaired at Arran Close.
5	Enforcement joint working and patrols to deal with littering from students of Long Road Sixth Form in the areas of Long Road and Sedley Taylor Road.

#### New suggested priorities

Number	Priority details
6	Deep cleanse, to include removal of graffiti, flyposting, litter, dog fouling, vegetation cut back and sweeping at Limekiln Road, Cherry Hinton Hall car park and New Bit.

Members are recommended to endorse the above recommendations or to make proposed amendments, and in doing so to consider the following community intelligence questions to help shape the public realm work.

### Community intelligence questions

1. What activities should be considered as part of ward blitzes?

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<sup>1</sup> Amendments to continuing priorities are shown in italics

2. What geographical locations would benefit from targeted work? (including public realm enforcement activity and clean-up work by the community payback)
3. What locations for new and replacement general waste, recycling and dog bins (in line with resources available) should be considered?
4. Where and when the dog warden service should patrol in order to target dog fouling?

### **3. Routine activity**

Streets and Open Spaces teams work closely with residents, community and campaign groups to keep Cambridge clean, green and safe. Street cleansing works to clear shop fronts and maintain all residential streets to a good standard of cleaning by sweeping them regularly. The team empties litterbins and dog bins across the city parks and open spaces, as well as removing graffiti and clearing needles and fly tipping.

The grounds maintenance team maintains all council housing and highway grass and shrub beds across the city, and carries out the maintenance of the city's cemeteries and crematoriums as well as the maintenance of all parks across the city. The City Rangers team provide a street-level, face-to-face contact point for people to raise any cleanliness and public safety issues that they might have concerning their neighbourhood.

The dog warden patrols within Cambridge to increase people's awareness of the requirement to clear up after their pets, as well as collecting stray dogs within the city and works alongside animal charities to deliver educational roadshows. Investigation of instances of environmental crime in public places across the city is carried out by the public realm enforcement team. As well as undertaking enforcement action where necessary, the team provide advice for residents and businesses on issues including fly tipping, litter, waste, illegal advertising, abandoned shopping trolleys, verge parking and abandoned, untaxed and nuisance vehicles.

### **4. 'Ward Blitz' activity**

The City Council has embarked on a campaign of monthly 'ward blitzes' across the City, involving the Council's City Rangers, Rapid Response, Public Realm Enforcement and Street Cleansing teams. These teams will undertake coordinated public realm maintenance, enforcement and educational action, targeting one ward every month in rotation. Working within existing budgets, this action is additional to the routine, day-to-day, work undertaken by these services.

Ward blitz activity will have included a combination of the following actions:

- Deep cleansing of channels
- Cleansing of litter and dog bins
- Cleansing of signage
- Cleansing of recycling centres
- Increased dog warden presence
- Increased public realm enforcement presence
- Joint working with Cambridgeshire Fire and Rescue, and Cambridgeshire Police
- Free dog microchipping event
- Proactive inspections by pest control in known hotspots

The results of the ward blitzes are reported as follows:

Cherry Hinton – Environmental Report January to March 2015

Queen Edith's – Environmental Report July to September 2015

Trumpington – Environmental Report October to December 2015

## 5. Specific issues and actions: Previous quarter

The following specific issues were identified for targeted action in the previous quarter. The following tables summarise the action undertaken and current situation, whether ongoing or completed, for each issue.

<b>Priority 1</b>	<b>Early morning patrols for dog fouling on Bliss Way/Tenby Close, Nightingale Avenue Recreation Ground, Godwin Close, Godwin Way, Gunhild Way and Cherry Hinton Hall.</b>
Action Taken	Dog Warden patrols have been conducted by the dog wardens to address the issues of dog fouling at the above locations, patrol times totalled 11 hours. Educational advice, verbal warnings and dog bags have been provided to a number of dog walkers seen at these locations during early mornings, daytimes and at weekends. Ongoing work continues in the areas to deal with dog fouling.
Current Situation:	Ongoing
<b>Priority 2</b>	<b>Enforcement targeted approach to areas where Addenbrookes site joins residential areas such as Hills Road and Red Cross Lane and to work with Addenbrookes to work towards the bus station area being cleaned up.</b>
Action Taken	Over 6 hours of patrols have been conducted to address the issues of littering, and within this period two individuals were witnessed littering at the junction of Dame Mary Archer Way and were issued fixed penalty notices for littering.
Current Situation:	Ongoing
<b>Priority 3</b>	<b>Enforcement to work with the County Council, against utilities and companies that damage the verge on Mowbray and Fendon Road.</b>
Action Taken	Patrols continue to be conducted by officers to address the issues of verge parking at Mowbray and Fendon Road. Officers have visited on 21 occasions, with total patrol times lasting just over 7.5 hours. In this period there were 8 vehicles witnessed parking on the grass verge and warning letters have been sent to registered keepers where possible. Officers continue to patrol during the week and at weekends. Work is underway to improve the number of verge parking signs on the highway and to develop an improved way of working with local residents. To report vehicles parked on the verges.
Current Situation:	Ongoing
<b>Priority 4</b>	<b>Enforcement action against nuisance vehicles being repaired at Arran Close.</b>
Action Taken	Patrols have been conducted at Arran Close, and one untaxed vehicle has been seized on behalf of the DVLA. Officers continue to monitor the area during the week and at weekends.
Current Situation:	Ongoing

<b>Priority 5</b>	<b>Enforcement joint working and patrols to deal with littering from students of Long Road Sixth Form in the areas of Long Road and Sedley Taylor Road.</b>
Action Taken	Over 2.5 hours of patrols have been conducted, and students have been spoken to about littering. Work for this area continues during the academic year and further work is anticipated during January to March.
Current Situation:	Ongoing
<b>Priority 6</b>	<b>Park deep cleanse, to include removal of graffiti, flyposting, litter, dog fouling, vegetation cut back and sweeping at Aberdeen Avenue play area, Kathleen Elliott play area and Tenby Close play area.</b>
Action Taken	The whole of Aberdeen Avenue play area has been deep cleansed. This involved a team of four operatives to complete during September.
Current Situation:	Completed
Action Taken	The whole of Kathleen Elliott play area has been deep cleansed. This involved a team of two operatives and took approximately 6 hours to complete during September.
Current Situation:	Completed
Action Taken	The whole of Tenby Close play area has been deep cleansed. This involved a team of two operatives and took approximately 4 hours to complete during September.
Current Situation:	Completed

## 6. Environmental Data

### Private Realm [South Area]

Period	Activity	Investigations	Treatments Carried out	Informal Action / Written Warnings	Statutory Notices Served	Simple Cautions	Legal Proceedings
Quarter 2: 2014/15	Pest Control <sup>2</sup>	36	38	N/A	N/A	N/A	N/A
Quarter 2: 2015/16		23	23				
Quarter 2: 2015/16	Proactive Pest Interventions <sup>3</sup>	4	4	N/A	N/A	N/A	N/A
Quarter 2: 2014/15	Noise Complaints	76	N/A	4	0	2	1
Quarter 2: 2015/16		64			0	3	0
Quarter 2: 2014/15	Refuse/ Waste Complaints	3	N/33A	4	0	0	0
Quarter 2: 2015/16		3			0	3	0
Quarter 2: 2014/15	Other public health complaints <sup>5</sup>	2	N/A	4	0	0	0
Quarter 2: 2015/16		6			0	0	0
Quarter 2: 2014/15	Private Sector housing standards	22	N/A	4	0	0	0
Quarter 2: 2015/16		24			0	0	0

Data is from 24 August to 31 November 2015

<sup>2</sup> Data is from 1 October to 3 December 2015

<sup>3</sup> Data is from 1 October to 3 December 2015, new data set for current year

<sup>4</sup> All complaints will generally have at least one such action

<sup>5</sup> Other public health complaints includes odour, smoke, bonfires, filthy and verminous

## Public Realm Data

### Public Realm Enforcement [South Area]

Period	Activity	Investigations	Written Warnings	Statutory Notices	Fixed Penalty Notices	Simple Cautions	Legal Proceedings
Quarter 2: 2014/15	Abandoned vehicles	15	N/A	N/A	0	0	0
Quarter 2: 2015/16		5			0	0	0
Quarter 2: 2014/15	Nuisance vehicles <sup>6</sup>	1	1	N/A	0	0	0
Quarter 2: 2015/16		1	1		0	0	0
Quarter 2: 2014/15	Verge parking <sup>7</sup>	6	5	N/A	N/A	0	0
Quarter 2: 2015/16		8	6			0	0
Quarter 2: 2014/15	Derelict cycles	16	N/A	N/A	N/A	N/A	N/A
Quarter 2: 2015/16		8					
Quarter 2: 2014/15	Domestic waste	22	18	0	1	0	0
Quarter 2: 2015/16		23	19	0	8	0	0
Quarter 2: 2014/15	Trade waste	3	2	0	0	0	0
Quarter 2: 2015/16		2	2	0	0	0	0
Quarter 2: 2014/15	Litter	0	0	0	1	0	0
Quarter 2: 2015/16		5	0	0	2	0	0
Quarter 2: 2014/15	Illegal camping	0	N/A	0	N/A	0	0
Quarter 2: 2015/16		0		0		0	0
Quarter 2: 2014/15	Illegal advertising	4	0	N/A	0	0	0
Quarter 2: 2015/16		2	0		0	0	0

Data is from 1 October to 27 November 2015

<sup>6</sup> Nuisance vehicles includes vehicles displayed for sale or being repaired (other than in an emergency) on the public highway

<sup>7</sup> Applies to Mowbray and Fendon Road only



## Summary of public realm enforcement data

- Of the vehicles reported, two were untaxed vehicles which were impounded from Arran Close and Fulbourn Old Drift, both of which are in storage. One abandoned vehicle was removed from Sunmead Walk and two further vehicles are currently being investigated.
- One nuisance vehicle was found across the South Area. One vehicle was found for sale on Teversham Drift; the vehicle was removed from sale within a 7 day period.
- There were eight cases of verge parking identified on Mowbray Road and Fendon Road. Six warning letters were sent and two cases are ongoing.
- Eight derelict cycles were removed from across all four wards. The number of cycles removed as abandoned in the South area usually varies between 15 to 25 a quarter.
- There were twenty three cases of domestic waste investigations conducted in the area between October and November, the majority of which was waste littered and fly tipped at recycling centres across the area. Of the investigations conducted there were 19 warning letters, as well as eight fixed penalties issued for littering at Colville Road recycling centre, Mowbray Road and Waitrose Recycling Centre. There are currently 11 ongoing cases awaiting further action.
- Two cases of trade waste were investigated in the South area; waste that was dumped has been traced to business, both cases are currently being investigated.
- There were five cases of litter investigated in the South area during October to November period and resulted in two fixed penalties being issued for littering at Dame Mary Archer Way. One other case of littering is currently ongoing.
- Two incidents of illegal advertising were identified which were both estate agent boards at Greenlands and Cedar Court. Of this both estate agent boards were removed by the agent.

## Dog Warden Service [South Area]

### Stray dogs

Period	Activity	Number of cases	Rehomed	Destroyed	Claimed	In Kennels	Comment
Quarter 2: 2014/15	Stray dogs	4	1	0	2	1	Three other stray dog calls were received, but the dogs were collected by their owner before the dog warden attended
Quarter 2: 2015/16		2	0	0	1	1	One other stray dog calls was received, but the dog was collected by their owner before the dog warden attended

Data is from 1 October to 27 November 2015

### Dog Control Orders

Period	Activity	Investigations	Written Warnings	Statutory Notices	Fixed Penalty Notices	Simple Cautions	Legal Proceedings
Quarter 2: 2014/15	Dog control orders: Fouling	13	0	0	1	0	0
Quarter 2: 2015/16		2	1	0	0	0	0
Quarter 2: 2015/16 <sup>8</sup>	Dog control orders: Exclusion	0	0	0	0	0	0
Quarter 2: 2015/16 <sup>8</sup>	Dog control orders: Leads	0	0	0	0	0	0
Quarter 2: 2015/16 <sup>8</sup>	Other dog complaints <sup>9</sup>	2	0	0	0	0	0

Data is from 1 October to 27 November 2015

<sup>8</sup> New data set for 2015

<sup>9</sup> Includes issues such as barking, welfare, signage requests and educational advice as well as joint working with Environmental Health, RSPCA and Housing Associations'

## Operations cleansing data by ward [South Area]

Period	Activity	Total number of incidents	Ward		
			Cherry Hinton	Queen Edith's	Trumpington
Quarter 2: 2014/15	Fly tipping	27	16	4	7
Quarter 2: 2015/16		44	18	10	16
Quarter 2: 2014/15	Offensive graffiti <sup>10</sup>	2	0	0	2
Quarter 2: 2015/16		3	2	0	1
Quarter 2: 2014/15	Detrimental graffiti <sup>11</sup>	5	2	2	1
Quarter 2: 2015/16		12	2	2	8
Quarter 2: 2014/15	Needles	8	0	1	7
Quarter 2: 2015/16		479	475	0	4
Quarter 2: 2014/15	Shopping trolleys	8	2	0	6
Quarter 2: 2015/16		5	1	1	3

Data is from 1 October to 30 November 2015

<sup>10</sup> Offensive graffiti includes but is not limited to that which contains swear words, reference to religion, racist, reference to a person / naming a person, drawings of human body parts, words of reference to human body parts and reference to sexual activity. The service aim is to remove this type of graffiti within 1 working day.

<sup>11</sup> Detrimental graffiti is graffiti that contains but is not limited to general tags, drawings not falling under the above criteria, and words not classified as offensive. The service aim is to remove this type of graffiti within 5 working days.

### Summary of operations cleansing data:

- In Cherry Hinton there were six instances of fly-tipping in the recycling area at Colville Road consisting of mainly household waste, there were no other trends in the ward.
- In Queen Edith's there were five instances of fly-tipping in Glebe Road along the pathways which was household waste; there were no other trends in the Ward.
- In Trumpington there were five instances of fly-tipping in Anstey Way including to the rear of the shops, garage block and recycling area.
- In Trumpington offensive graffiti of offensive language was removed from bridge at Long Road, in Cherry Hinton offensive language was removed by Ranger on communication boxes near to the high street shops and a number of pieces of offensive graffiti of pictures of male anatomy were removed by Rangers from the Recreation Ground.
- In Trumpington there were eight reports of graffiti, four of which were in housing areas off Brooklands Avenue. Two further reports were on Gresham Road.
- In Trumpington on Station Road there was seven needles removed from behind an office block and in Queen Edith's one needle was removed from the bin area at Hartington Grove.

## Waste and Recycling Data [City wide]

This section includes information about the Waste Policy team's area of responsibility. The team has an Operational Plan that covers the work for the year. This work is generally not area based but it is useful to residents and provides statistics to demonstrate activity and continuous improvement in areas of sustainable waste management.

Activity	Q1 Apr-Jun	Q2 Jul-Sep
Recycling rate – dry recycling 2015/16	21.4%	21%
Recycling rate – dry recycling 2014/15	21%	22.2%
Recycling rate – composting 2015/16	23.8%	22.3%
Recycling rate – composting 2014/15	24.9%	23.8%
No of press releases issued	5	3
No of 2 <sup>nd</sup> blue bins delivered	93	164
No of 2 <sup>nd</sup> Green bins delivered	87	46
No. of black bins changed from standard to small	32	26
No of events attended	15	10
No of people spoken to	800	210
No of Kitchen Caddies given out	473	195
No of Recycling Champions (RC) at events	33	9
No of new RC recruited	8	3
Amount of rubbish/recycling collected at events (tonnes)	Total 35.7 tonnes 24.7 T rubbish (69%) 11 T recycled (31%)	Total 20.5 tonnes 8.59 T recycled
No of community/school visits to AmeyCespa	14	5 <sup>12</sup>

<sup>12</sup> Schools visits during July and September only

## 7. Proactive and community work: Previous quarter

During the previous quarter the following proactive and community work has been undertaken. This sections also details ongoing and upcoming work.

Task	Trumpington clearance
Action Taken	The City Ranger has met with the members of the local community at Gunhild Recreation Ground to discuss a project to paint the fencing along the Recreation Ground walkway. The project will be undertaken by the Community Payback team.
Current Situation	Upcoming

Task	Dog fouling campaign
Action Taken	As part of an ongoing programme of dog education throughout the city, a new dog fouling campaign started on 9 November for six weeks. This involves the 'Bag it Bin it' campaign which takes a combined approach to tackling dog fouling and promoting responsible dog ownership. Officers have been raising awareness in fouling 'hot spots'. A dog poo bag dispenser has been fitted at Nightingale Recreation Ground along with leaflet and poster distribution in the local area. At the same time the Cambridge Dog Watch scheme was launched, and invites volunteers to get involved and report canine-related anti-social behaviour.
Current Situation	Ongoing

Task	Streets and Open Spaces Social Media
Action Taken	A new twitter account has been launched which will promote and highlight the work carried out by the Streets and Open Spaces team including the enforcement officers, dog wardens and city rangers. It will also provide information and encourage engagement from volunteers.
Current Situation	Ongoing

## 8. Key contacts

### Officers

Area	Contact	Telephone Number	Email
Environmental Health Manager	Yvonne O'Donnell	01223 457951	<a href="mailto:yvonne.odonnell@cambridge.gov.uk">yvonne.odonnell@cambridge.gov.uk</a>
Senior Operations Manager	Don Blair	01223 458575	<a href="mailto:Don.blair@cambridge.gov.uk">Don.blair@cambridge.gov.uk</a>
Operations Manager (Grounds Maintenance)	Paul Jones	01223 458215	<a href="mailto:Paul.Jones@cambridge.gov.uk">Paul.Jones@cambridge.gov.uk</a>
Operations Manager (Community Engagement and Enforcement)	Wendy Young	01223 458578	<a href="mailto:Wendy.young@cambridge.gov.uk">Wendy.young@cambridge.gov.uk</a>
South Area Ranger: Edward Nugent	City Rangers	01223 458282	<a href="mailto:cityrangers@cambridge.gov.uk">cityrangers@cambridge.gov.uk</a>
Public Realm Enforcement (South team):	Nick Kester	01223 458573 01223 458062	<a href="mailto:streetenforcement@cambridge.gov.uk">streetenforcement@cambridge.gov.uk</a>
	Steve Phillips		
	Andy Hine		
Dog Warden	Samantha Dewing (Mon-Wed)	01223 457883	<a href="mailto:dogwarden@cambridge.gov.uk">dogwarden@cambridge.gov.uk</a>
	Sharron Munro (Wed-Fri)		
Volunteer opportunities (Streets, Parks and Open Spaces)	Rina Dunning	01223 458084	<a href="mailto:Caterina.dunning@cambridge.gov.uk">Caterina.dunning@cambridge.gov.uk</a>
Recycling Champions	Co-ordinator	01223 458240	<a href="mailto:recycling.champions@cambridge.gov.uk">recycling.champions@cambridge.gov.uk</a>
Out of Hours	Emergency calls	0300 3038389	N/A

## Issues

Area	Contact	Telephone Number	Email
Dog fouling Litter Fly tipping (public land) Graffiti Needles Abandoned, untaxed and nuisance vehicles Illegal camping Bulky waste collections New blue, green and black bins Replacement blue, green and black bins Repairs to blue, black and green bins	Customer Service Centre	01223 458282	<a href="mailto:wasteandstreets@cambridge.gov.uk">wasteandstreets@cambridge.gov.uk</a>
Abandoned bicycles	Customer Service Centre	01223 458282	<a href="mailto:cityrangers@cambridge.gov.uk">cityrangers@cambridge.gov.uk</a>
Pest Control	Refuse and Environment	01223 457900	<a href="mailto:env.health@cambridge.gov.uk">env.health@cambridge.gov.uk</a>
Noise			
Stray and lost dogs	Customer Service Centre	01223 457900	<a href="mailto:dogwarden@cambridge.gov.uk">dogwarden@cambridge.gov.uk</a>



## 9. Resources

The following are suggestions that members of the South Area Committee and residents and businesses may wish to consider or request for the upcoming period:

### Recycling and general street litter bins

A small quantity of recycling and general street litter bins are available for each ward, as follows:

Ward	Bins used	Bins available for installation
Cherry Hinton	4	7
Queen Edith's	6	5
Trumpington	8	2

We would like to receive suggestions for where bins should be installed on the street and will investigate the suitability of all suggested locations. We will also be undertaking a review of where bins are currently installed to see how they are used.

### Installed bin sites:

Ward	Location	Installation Date
Cherry Hinton	Coldhams Lane (Near Norman Way)	May 2015
Cherry Hinton	Fulbourn Road (next to bus stop by technology park)	October 2015
Cherry Hinton	Cherry Hinton High Street (outside school)	October 2015
Cherry Hinton	Colville Road (outside primary school)	October 2015
Queen Edith's	Long Road (junction with Sedley Taylor Road)	January 2015
Queen Edith's	Sedley Taylor Road (junction with Luard Road)	January 2015
Queen Edith's	Mowbray Road (outside Acacia Guest House)	March 2015
Queen Edith's	Hills Road (on pavement near hospital)	March 2015
Queen Edith's	Cavendish Avenue (outside Lady Jane Court)	March 2015
Queen Edith's	Long Road (near to number 13)	July 2015
Trumpington	Hills Road (near Harvey Road)	July 2015
Trumpington	Outside pavilion	January 2015
Trumpington	Outside village hall	January 2015
Trumpington	Shelford Road / Hauxton Road (outside cemetery)	January 2015
Trumpington	Lensfield Road	October 2015
Trumpington	Hauxton Road (near park and ride)	September 2015
Trumpington	Addenbrookes Road	September 2015
Trumpington	Old Mills Road	September 2015

### Dog bin provision

A number of dog bins are available for each ward, as follows:

Ward	Bins used	Bins available for installation
Cherry Hinton	3	1
Queen Edith's	0	4
Trumpington	1	2

We would like to receive suggestions for where bins should be installed on the parks and open spaces and will investigate the suitability of all suggested locations. We will also be undertaking a review of where bins are currently installed to see how they are used.

Installed bin sites:

Ward	Location	Installation Date
Cherry Hinton	Kathleen Elliott Way (near Snakey path footpath)	May 2015
Cherry Hinton	Arran Close (on green at top of road)	July 2015
Cherry Hinton	Teversham Drift	October 2015
Trumpington	Brooklands Avenue (by Hobsons Conduit)	June 2015

#### Pocket ashtray distribution

Locations of where pocket ashtrays should be distributed from are welcomed by the Public Realm Enforcement team.

#### Dog fouling signs

Small quantities of 'no dog fouling' signs are available for each ward, as follows:

Ward	Signs used	Signs available for installation
Cherry Hinton	0	13
Queen Edith's	0	13
Trumpington	0	13



## 10. Appendices

### Ward Blitz Activity – Trumpington – September 2015

The City Council has embarked on a campaign of 'ward blitzes' across the City, involving the Council's City Ranger, Rapid Response, Public Realm Enforcement and Street Cleansing teams. These teams will undertake coordinated public realm maintenance, enforcement and educational action; this is additional to the routine, day-to-day, work undertaken by these services.



Ward blitz activities include:

- Cleansing of gully's
- Cleansing of litter and dog bins
- Cleansing of signage
- Cleansing of recycling centres
- Increased dog warden presence
- Increased public realm enforcement presence
- Joint working with Cambridgeshire Fire and Rescue, and Cambridgeshire Police
- Free dog microchipping event

Trumpington was the eleventh ward area to receive the targeted service during September 2015. A summary of the ward blitz action delivered in the month is detailed below:

<b>Shop fronts deep clean</b>	Shop fronts and associated street furniture pressure washed at Anstey Way.
<b>Litter clearance</b>	All footways within the ward have been cleared of litter and debris at least once a week during the blitz period.
<b>Cleansing of recycling centres</b>	All recycling sites within Trumpington were visited once in the month and have been pressure washed and also all of the footway surfaces pressure washed at these locations. Operations staff visited all recycling sites at least once a week to clear and dispose of any fly tipped items.
<b>Graffiti removal</b>	The graffiti teams proactively patrolled and cleared all graffiti, both offensive and detrimental.
<b>Sweeping of litter, detritus and leaves</b>	A large mechanical sweeper was deployed to Trumpington and swept all carriageway channels (where not obstructed by parked vehicles) at least once in the month, and a mid-size mechanical sweeper with support from operatives swept footways and carriageways (where not obstructed by parked vehicles) at least once in the month with manual clearance of detritus to assist machine where required

<p><b>Increased dog warden presence</b></p>	<p>The Dog Wardens conducted patrols in the green space area of Trumpington to deal with issues of dog fouling and dog control. Patrols included a mixture of early morning, daytime and weekend patrols. The following locations were visited:</p> <ul style="list-style-type: none"> <li>• Coe Fen</li> <li>• Byrons Pool Nature Reserve</li> <li>• Trumpington Recreation Ground</li> <li>• Kingfisher Way play area</li> <li>• Aberdeen Avenue play area</li> </ul> <p>In total over 23 hours were spent patrolling the ward for dog control issues and providing education where required. No fixed penalties were issued for dog control breaches.</p>
<p><b>Increased public realm enforcement presence</b></p>	<p>The public realm enforcement team carried out 60 hours of hi-visibility patrols in the ward during September, including the following specific issues:</p> <ul style="list-style-type: none"> <li>• Ten hours were spent investigating untaxed and abandoned vehicles, and one untaxed vehicle was seized from Gayton Close.</li> <li>• 16 hours of foot patrols were conducted at Byron's Pool to deal with issues including illegal bonfires / barbecues, dog control and litter. A number of suspects received verbal warnings.</li> <li>• Visits to the Public Recycling Point totalled just over 10.5 hours, and evidence was recovered for three suspects, appropriate enforcement action was taken in all cases.</li> <li>• 8.5 hours of litter patrols were conducted for littering but no suspects were identified.</li> </ul>
<p><b>Increased city ranger presence</b></p>	<p>The city ranger team carried out an amount of hi-visibility work in the ward during September, including the following specific issues:</p> <ul style="list-style-type: none"> <li>• Cut back overgrowing vegetation at Long Road, The Fen Causeway and Trumpington Road.</li> <li>• Cleansing of street furniture along Hills Road, including the removal of graffiti and flyposting.</li> <li>• Cleansing and repair of street signage on Hills Road.</li> </ul>

**Before and after photos of graffiti and flyposting clearance at Cherry Hinton High Street (October 2015)**





**Before and after photos of graffiti and flyposting clearance at Colville Road (October 2015)**





Before and after photos of graffiti clearance at Cherry Hinton Recreation Ground (October 2015)





**Before and after photos of clearance at Foster Road (November 2015)**





## CAMBRIDGE CITY COUNCIL

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REPORT OF: Director of Environment

TO: South Area Committee

14/12/2015

WARDS: Cherry Hinton, Queen Edith's, Trumpington

### **S106 DEVOLVED DECISION-MAKING: 2015/16 PRIORITY-SETTING**

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#### **1. SUMMARY**

- 1.1 Between June-August 2015, the council ran its latest S106 bidding round. Proposals were invited for projects that could help mitigate the impact of development in Cambridge through funding from generic, off-site developer contributions. This report considers twelve proposals for local projects in South Area. Eleven are recommended for S106 funding. Although the other one (Cherry Hinton community hub) is not yet ready to be considered, there is a further proposal to ring-fence some local S106 funding now to ensure that it is available if the project comes forward in future.
- 1.2 Section 3 sets the context, including an update on devolved S106 funding availability. Section 4 assesses the applications against the criteria (see Tables 3 and 4 on report pages 7-8). Section 5 highlights the next steps. The recommendations are set out in Section 2.
- 1.3 S106 funding available for devolved decision-making is tapering off and running down. Even though South Area has more devolved funds than any other area, it faces particular pressures caused by significant variations in availability between wards.
  - a. Trumpington has received around three times as much S106 income as the other two wards combined, given the amount of development in that ward.
  - b. Devolved decisions have enabled the Committee to spread S106 projects more widely across the Area, not least in Cherry Hinton. Given the need to fund projects from nearby developments, though, this has reduced funding availability, particularly in Cherry Hinton.
  - c. Care has been taken so that each ward gets as much benefit as possible from S106 contributions - to mitigate the impact of development - but that does not mean that S106 can be shared equally across all three wards.

## **2. RECOMMENDATIONS**

It is recommended that South Area Committee

- 2.1 allocates its devolved S106 funding to the following local project proposals, subject to (as appropriate) project appraisal and community use agreement:
  - a. up to £200,000 (outdoor sports contributions) to phase 2 of refurbishment of pavilion at Cherry Hinton Recreation Ground, which is in addition to the £100,000 already allocated for phase 1;
  - b. up to £203,000 more (up to £170k outdoor sports and around £33k community facilities) for the new pavilion at Nightingale Avenue Recreation Ground, in addition to the existing £200,000 already earmarked (and now allocated) for the project,
  - c. a community facilities grant of up to £45,000 to improve community facilities at the Lutheran Church on Shaftesbury Road,
  - d. a community facilities grant of up to £16,000 to improve the community room facilities at Rock Road library,
  - e. a community facilities grant of up to £40,000 for a multi-purpose art space with improved storage at St Paul's Primary School,
  - f. £25,000 (informal open space) for a community green space on the former bowling green at Nightingale Avenue Rec Ground,
  - g. around £25,000 (£15k play areas and £10k informal open space) to improve Reilly Way play area, Cherry Hinton,
  - h. around £60,000 (£35k play areas and £25k informal open space) to upgrade Nightingale Avenue Rec play area,
  - i. up to £15,000 (play areas contributions) to provide junior 'fit kit' equipment at the Accordia development;
- 2.2 de-allocates an existing, devolved S106 funding (£20,000 of informal open space contributions) for an adult trim trail at the Accordia development, given that junior 'fit kit' is now proposed for that site;
- 2.3 allocates devolved informal open space S106 contributions to a grant of up to £35,000 for a footbridge across Hobson's Brook at the Accordia development, subject to project appraisal, planning approval and agreement to transfer the asset to the city council;
- 2.4 contributes £25,000 of devolved community facilities S106 contributions towards a £150k grant to the Greek Orthodox Community, to refurbish the Memorial Hall and church hall on Cherry Hinton Road, subject to project appraisal, community use agreement;
- 2.5 earmarks at least £10,000 of devolved community facilities S106 contributions to improved community facilities in Cherry Hinton, given that the proposal for the next phase of the development of the Cherry Hinton community hub is not yet ready to be considered.

### 3. BACKGROUND

- 3.1 **Purpose:** New development creates extra demands on local facilities. The council asks developers to pay S106 contributions to mitigate that impact. This funding has helped fund new and improved facilities. For more details, see [www.cambridge.gov.uk/s106](http://www.cambridge.gov.uk/s106).
- 3.2 **Process:** Every year since 2012/13, the council has run a S106 priority-setting round, based on contributions received from off-site<sup>1</sup>, generic<sup>2</sup> S106 contributions for broad infrastructure types.
- Each area committee has decision-making powers over the use of certain types of devolved S106 funding for local projects in its area. This relates to the informal open space, play area provision, community facilities and outdoor sports S106 categories.
  - The devolved funding is based on all unallocated, generic off-site S106 contributions received from minor developments in the area and half those from major developments in the area.
- 3.3 Alongside devolved decision-making, executive councillors select strategic/city-wide projects benefitting more than one area of the city<sup>3</sup>. Appendix A outlines proposals for such projects in South Area which were considered as part of reports to the Community Services Scrutiny Committee last October. Four were agreed as priorities, subject to project appraisal and grant agreements (as appropriate).
- 3.4 **Project delivery:** Appendix B shows that a number of projects in the Area have been completed in the last year, including:
- Accordia junior scooter facility;
  - Cherry Hinton Baptist Church family centre refurbishment;
  - landscaping of Cherry Hinton and Trumpington war memorials;
  - Netherhall School cricket nets (strategic S106 project);
  - Rock Road library community garden public art; and
  - Trumpington Bowls Club pavilion improvements.

Appendix B also highlights that project appraisal approval is being sought next month for carrying out £400k of further grounds improvements at Cherry Hinton Hall in 2016/17 and 2017/18.

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1. Off-site contributions are in lieu of mitigations on the site of a development. They do not include on-site planning obligations relating to the Southern Fringe growth sites.
  2. Generic contributions tend to be framed in terms of “for the provision of, improvement of or better access to” particular types of facilities.
  3. Strategic S106 funds for open space, play, community facilities & outdoor sports are based on the other 50% of off-site generic contributions from major developments. All public realm and public art contributions are held in separate city-wide funds.

- 3.5 **Devolved funding availability:** Table 1 shows the updated analysis (as at late November 2015) of off-site, generic devolved S106 funding that is available (received and unallocated) to South Area<sup>4,5</sup>.

<b>Table 1</b>	<b>OVERALL</b>	% breakdown by ward (ie, where the contributions come from)		
Contribution types	South Area	Cherry Hinton	Queen Edith's	Trumpington
Outdoor sports	<b>£450,000</b>	7%	8%	85%
Community facilities	<b>£175,000</b>	4%	38%	58%
Informal open space	<b>£275,000</b>	10%	10%	80%
Play Areas	<b>£200,000</b>	9%	16%	76%

- 3.6 At first glance, South Area appears to be in a strong position. Across the four contribution types, South Area has over £1.1 million available in devolved S106 funding available for use on local projects. Comparisons with the other area committees<sup>6</sup> show: £800,000 in East Area; £550,000 in North Area and £400,000 in West/Central Area.
- 3.7 Even so, the 'breakdown by ward' in Table 1 highlights significant variations, which need to be taken into account in priority-setting.
- This is important because government regulations require the projects/purposes for which S106 contributions are collected to be directly related to the developments that they come from<sup>7</sup>.
  - To conform to these requirements, officers aim to fund a local project in a particular ward firstly from relevant S106 funding from the same ward before using contributions from developments in other wards in the Area which will benefit from the project<sup>8</sup>.

- 
- Local projects prioritised in previous rounds have already been allocated funding.
  - In addition to the generic contributions featured in Table 1, there are also some specific contributions. These include around £33k community facilities contributions for the benefit of residents on the new development on the Bell School site.
  - Based on the devolved S106 funding availability figures reported to the other area committees this autumn (before their 2015/16 priority-setting decisions)
  - The need for the use of S106 contributions to be directly-related to developments is set out in the statutory tests in the Community Infrastructure Levy (CIL) Regulations, which also require them to be necessary to make development acceptable in planning terms and fair and reasonable (in scale and kind) to the development.
  - This takes account of the nature, scale, impact and locations of the developments/ S106 contributions and the facilities being provided or improved (and their catchment areas). These catchment areas for these facilities can span across ward boundaries.

3.8 S106 funding is tapering off and running down across the city<sup>9</sup>. The South Area is not alone in experiencing S106 contribution shortages in particular wards<sup>10</sup>, but it is a particular issue here.

- a. Previous S106 reports have highlighted differences in the level of development (and amount of S106 contributions received) in different parts of the city: this certainly applies in South Area<sup>11</sup>.

**Table 2:** S106 income received in South Area by ward

	Cherry Hinton	Queen Edith's	Trumpington
S106 income	£0.72 million	£0.95 million	£4.94 million
% of Area income	<b>11%</b>	<b>14%</b>	<b>75%</b>

- b. S106 devolved decision-making has enabled area committees to take forward projects which previously may have missed out. Over the last three priority-setting rounds, the South Area Committee has allocated around £841k of devolved S106 contributions. Of these:
- £380,000 have been for projects in Cherry Hinton (45%)
  - £231,000 have been for projects in Queen Edith's (27.5%)
  - £230,000 have been for projects in Trumpington (27.5%).
- c. Given that overall S106 funding availability has been relatively stable in recent years<sup>12</sup>, assigning appropriate contributions to these local S106 projects was manageable until recently. This has become more problematic over the last twelve months, however, as opportunities for new contributions have dwindled<sup>13</sup>.

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9. This has been a recurring theme in S106 reports since October 2014. On top of restrictions reported to the Area Committee last February, new S106 pooling constraints mean that, from 6 April 2015, any new off-site S106 contributions must be for **specific** projects with no more than five agreed for any particular project. The only off-site, generic contributions left to be paid are those for which S106 agreements were completed before 6/4/2015, but where payments have not yet been triggered.

10. Reports to other area committees this autumn have highlighted no devolved community facility contributions in both Abbey and Newnham and no devolved play area contributions in Arbury. Following this latest S106 priority-setting round, further shortages are likely to arise in more wards and for more contribution types.

11. Based on current S106 database records of income dating back over 12 years or so, this covers all contribution types (apart from city legal and monitoring fees) and does not make a distinction between devolved, strategic and city-wide funding.

12. Until the last year or so, despite considerable spend on S106 projects, overall S106 funding availability has been replenished by the receipt of new S106 income.

13. The Area Committee will recall that, at its meeting last February, before it decided to increase the devolved S106 funding allocation for Cherry Hinton Baptist Church family centre to £121,000 in February 2015, officers pointed out that S106 funding was finite, that the available pot would reduce in future and that further allocations would mean that there would be less available for future projects.

- 3.9 ***Making best use of available funding:*** In order to optimise the use of S106 contributions, over the last year, officers have carried out an extensive review to make sure that contributions are assigned to appropriate local projects. This has helped to ensure both that:
- a. more contributions from a ward are spent on local projects in that ward or on nearby projects in neighbouring wards
  - b. the level of available contributions from each ward are maximised by making sure that they are not spent in other wards where projects are not within reasonable proximity.

For example, of the £120,000 community facilities S106 contributions from Cherry Hinton that have so far been spent, £116,000 have helped to fund S106 community facility projects in Cherry Hinton.<sup>14</sup>

- 3.10 ***S106 contributions with expiry dates:*** The annual priority-setting rounds have helped to ensure that S106 contributions with expiry dates are used on time. The Area Committee needs to be aware that there is a £77k devolved outdoor sports contributions from Queen Edith's with a December 2016 end date (for it to be contractually committed by then). It is envisaged that this can be used on time by one or both of the recommended local projects relating to pavilions at Nightingale Avenue Rec Ground and Cherry Hinton Rec Ground.

#### **4. CONSIDERATIONS: ANALYSIS OF S106 BIDS RECEIVED**

- 4.1 The latest S106 bidding round ran from 22 June to 10 August 2015. It was publicised via: the council's website; news releases; social media; emails to local groups and residents who have enquired about S106 funding; and emails to councillors. Local project proposals were made by community groups, councillors and council services.

- 4.2 ***Assessment approach:*** At the outset, the council published clear eligibility criteria (see Appendix C) that proposals should be:

- specific;
- within the city of Cambridge;
- about providing additional benefit - not for repairs, like-for like replacement or running costs (ie, S106 compliant);
- accessible to all;
- affordable and financially viable.

The guidance for applicants also emphasises the need for bids to be feasible and ready to be considered. Officers have assessed the 12 proposals against the criteria and this is summarised in Table 3.

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14. The other £4,000 or so (from a major development in Cherry Hinton) helped to pay for the redevelopment of The Junction (on Cambridge Leisure Park) in 2010.

<b>Table 3:</b> Assessment of local proposals against eligibility criteria  <b>Key:</b> ● = Yes. ◐ = Partly. ✖ = No. ? = Unclear. n/a = not applicable Wards: CH = Cherry Hinton. QE = Queen Edith's. T = Trumpington		Ward	Specific	S106 compliant	Access for all	S106 available	S106 needed	Feasible	Ready	Overall
<b>Outdoor sports</b>										
S1	Phase 2 of pavilion refurbishment at Cherry Hinton Rec Ground	CH	●	●	●	●	●	●	●	YES
S2	New pavilion at Nightingale Avenue Recreation Ground	QE	●	●	●	●	●	●	●	YES
<b>Community facilities</b>										
S3	Cherry Hinton community hub (phase 2) at Cherry Hinton library	CH	◐	●	●	◐	●	?	✖	NOT YET
S4	Improve community facilities at Lutheran Church, Shaftesbury Rd	T	●	●	●	●	●	●	●	YES
S5	Refurbish Memorial Hall & Church Hall on Cherry Hinton Road <sup>15</sup>	(QE)	●	●	●	●	●	●	●	YES
S6	Improve community room facilities at Rock Road library	QE	●	●	●	●	●	●	●	YES
S7	Multi-purpose art space & storage at St Paul's Primary School	T	●	●	●	●	●	●	●	YES
<b>Informal open space</b>										
S8	Footbridge across Hobson's Brook at Accordia development	T	●	●	●	●	●	●	●	YES
S9	Green space on former bowling green, Nightingale Ave Rec Ground	QE	●	◐	●	●	●	●	●	YES
<b>Play areas</b>										
S10	Improvements to Reilly Way play area	CH	●	●	●	●	●	●	●	YES
S11	Upgrade Nightingale Avenue Rec play area	QE	●	●	●	●	●	●	●	YES
S12	Install junior 'fit kit' at Accordia development	T	●	●	●	●	●	●	●	YES

15. The Memorial Hall and church hall on Cherry Hinton Road are on the Coleridge side of the South/East area border. The ward column shows (QE) in brackets, denoting that residents of Queen Edith's ward would particularly benefit from this facility.

- 4.3 A summary and commentary on all twelve local project proposals is set out below. Some applications are very detailed and the summaries may not always do justice to them. Please see the South Area application pack at [www.cambridge.gov.uk/s106](http://www.cambridge.gov.uk/s106) for the full proposals.

<b>Table 4: Project proposals index</b>		<b>Paragraphs</b>
S1	Cherry Hinton Rec Ground pavilion	4.4-5, 2.1a
S2	Nightingale Avenue Rec Ground pavilion	4.6-9, 2.1b
S3	Cherry Hinton community hub	4.10-13, 2.5
S4	Lutheran Church community facilities	4.14-15, 2.1c
S5	Memorial Hall & Church Hall	4.16-18, 2.4
S6	Rock Road library community room	4.19-20, 2.1d
S7	St Paul's Primary School art space/storage	4.21-22, 2.1e
S8	Hobson's Brook footbridge	4.23-25, 2.3
S9	Nightingale Ave Rec Ground green space	4.26-28, 2.1f
S10	Reilly Way play area improvements	4.29-30, 2.1g
S11	Nightingale Avenue Rec play area upgrade	4.31-32, 2.1h
S12	Accordia development junior 'fit kit'	4.33-34, 2.1i, 2.2

Please note: three proposals (S2, S9 and S11) relate to Nightingale Avenue Recreation Ground.

<p><b>S1. Phase 2 refurbishment of Cherry Hinton Rec pavilion</b> Overall assessment: YES recommended for priority-setting</p>
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- 4.4 **Summary of proposal:** A bid has been put forward by Cherry Hinton Football Club and Cherry Hinton Lions FC (working with local councillors and council officers) to upgrade and extend the current pavilion. Following the Area Committee's allocation of £100,000 of devolved outdoor sports contributions in the 2013/14 priority-setting round, up to £200,000 is now requested. This would add two more changing rooms, a kitchenette and an outdoor space for community gatherings. The facilities are needed:

- to meet the league requirements for adult teams;
- given increasing usage of the pitches by local football clubs; and
- to cater for growing numbers joining the local junior football clubs.

Planning permission was secured last July. If the S106 funding is approved, the full scheme (including phase 1 works) would be carried out after the end of the current football season (in May-August 2016).



- 4.5 **Officer comments:** This project is strongly supported. The timing of the works would enable timely use of the outdoor sports S106 contribution with the December 2016 expiry date, mentioned in paragraph 3.10. Although Table 1 shows that devolved outdoor sports contributions from Cherry Hinton are limited, this is not an issue here: the project could make appropriate use of some large-scale contributions from those parts of Trumpington which are nearer the city centre and closer to Cherry Hinton.

## **S2. New pavilion at Nightingale Avenue Recreation Ground**

Overall assessment: YES, recommended for priority-setting

- 4.6 **Summary of proposal:** The Friends of Nightingale Park (with input from council officers and Cherry Hinton Lions FC) have put forward proposals to demolish the current pavilion (in a poor state of repair and regarded as an eyesore) and replace it with a new one. This would have an extended footprint and be more sustainable and attractive, in keeping with the natural surroundings of the park.
- 4.7 The Area Committee earmarked £200,000 of devolve outdoor sports contributions for this project in 2013/14. As well as confirming that allocation, up to a further £203,000 is sought (including up to £170,000 more outdoor sports contributions and around £33,000 community facilities contributions).
- 4.8 The main likely features of the new pavilion (which would be project managed by council officers) are as follows.
- a. The sports pavilion would include two changing rooms (including access doors, lockers, toilets and cubicle showers), a referees' room and, possibly, pitch (muddy) storage (eg, for goalposts).
  - b. There would also be a multi-use community meeting space, accessible kitchenette and new, secure, 'clean' storage;
  - c. Park users would benefit from: two outside-access toilets; an outside boot-cleaning area; accessible paths at either side of the building; entrance steps on the park-side; and a new sun-shaded and rain-sheltered outdoor space in front of the pavilion
- 4.9 **Officer comments:** This proposal is also strongly supported. Similar to the comments about Cherry Hinton Rec pavilion, outdoor sports contributions from Queen Edith's for Nightingale Avenue Rec pavilion would be supplemented by those from nearby parts of Trumpington. The community facilities contributions would be taken from the specific contribution (see footnote 5) from the nearby Bell School site. Assuming that this proposal is agreed, the next steps would be to

undertake more detailed design work, consultation<sup>16</sup> and environmental assessments and to submit a planning application.

### **S3. Cherry Hinton community hub (phase 2)**

Overall assessment: Not ready to be considered, but recommend ear-marking at least £10k for a project in Cherry Hinton

- 4.10 **Summary of proposal:** Since the Area Committee provided £11,000 of S106 funding in 2012/13 for the successful pilot scheme, Cherry Hinton Residents' Association has been working on its plans for the next phase of the community hub development.
- a. It now seeks a £127,000 community facilities grant in order to expand the library's current footprint to include modular meeting rooms, toilets, storage, kitchens, a new courtyard and a cafeteria.
  - b. Building on its consultation in 2012 (which highlighted local support for more community meeting space), the residents' association now has architect's designs for the layout of the expanded community hub and has secured a commitment of £23,000 towards the project from the county council.
  - c. The initial pilot community hub scheme has proved popular, with already over 500 bookings per year and the prospect that this will increase in future. The residents' associations also points to the knock-on positive impact of greater community use on the library as library loans have more than doubled<sup>17</sup>.
  - d. The proposals for the community hub have had to adapt to changing circumstances, including:
    - i. the limited availability of S106 community funding now from developments in and around Cherry Hinton;
    - ii. on-going negotiations between the residents' association with the Royal British Legion (RBL) about possible RBL funding (up to £200k) towards the expanded community hub following the sale of the RBL site on Fisher's Lane, Cherry Hinton;
    - iii. efforts to set up a charitable trust to enable the residents' association to secure the Royal British Legion funding;
    - iv. on-going discussions between the residents' association and the city and county councils about the relationship between the community hub and the library and/or other local facilities.

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16. The Nightingale Avenue Rec pavilion application notes the need to consult further (not least around concerns about encroaching on green space) and address technical issues relating to the concrete slab on which the pavilion would be based.

17. The residents' association compares this to library loan figures across the county, which have remained static.

- 4.11 **Officer comments:** The applicant's original grant request for this grant proposal in the recent bidding round was for £250,000. In view of the limited, devolved S106 community facilities contributions available (see paragraph 3.5) officers met representatives of the residents association and a local ward councillor in November to explore possible options for project funding. These options include:
- allocating the remaining devolved community facility contributions from Cherry Hinton and other nearby developments in the area (at least £10,000<sup>18</sup>) that could benefit from the project;
  - exploring with the Executive Councillor for Communities the possibility of using related community facilities S106 contributions in the strategic fund (eg, around £34,000 from Cherry Hinton)<sup>19</sup>;
  - taking the same approach (as in [a] and [b]) to awaited generic, off-site community facilities contributions from Cherry Hinton (around £34,000<sup>20</sup>) agreed before 6 April 2015<sup>21</sup> (as and when received);
  - seeking specific S106 contributions for the Cherry Hinton community hub. One such contribution for around £15,000 is currently being negotiated. Under S106 pooling constraints, up to another four specific contributions could be agreed<sup>22</sup>.

Whilst the reduced (£127k) funding request is helpful, even if all the expected contributions come to fruition, there could still be a shortfall.

- 4.12 The on-going discussions mean that the situation is fluid and there are considerable issues to be addressed. It is not yet clear, for example:
- whether the proposals may need to be adapted and developed further and how this might affect (or be affected by) cost estimates;
  - how much external funding towards the project costs could be secured - and how this might affect the request for S106 funding;

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18. This is based on around £7,000 available from Cherry Hinton and around £3,000 from neighbouring parts on Queen Edith's.

19. Consideration of this option will need to be set in the context of the review/audit of community facilities in Cambridge.

20. These contributions only become due once the 'trigger points' for payment (set out in S106 agreements) are met. In most cases, this is at the start of development. S106 funding cannot be allocated to a project until it has been received by the council.

21. That is, before the S106 pooling constraints came into effect.

22. Caveats: [a] It remains to be seen whether up to 4 more specific contributions from nearby developments will come forward; [b] The amount of contributions sought would need to be fair and reasonable in scale and kind to the development – at this stage, there is no way of telling how much that might be; [c] Not all developments, from which contributions are agreed, are built out (ie, not all agreed contributions are received); [d] Even where developments happens, there can be a 2-3 year delay between the S106 agreements and payments being triggered.

- c. what management arrangements would be appropriate, as the building is city council-owned and the library county council-run<sup>23</sup>;
- d. which organisations should be party to any grant agreement, and on what terms;
- e. whether the project is viable and deliverable and, if so, what the timescales might be.

4.13 In view of these current uncertainties, officers have to conclude that the specific Cherry Hinton community hub proposal is not yet ready to be considered. Instead, it is recommended that an allocation of at least £10,000 related, devolved community facilities contributions (mentioned in paragraph 4.11a and footnote 18) should be ear-marked for community facility improvements in Cherry Hinton.

- a. The available devolved community facilities contributions from Cherry Hinton and nearby developments will be ring-fenced until a way forward can be identified. There are no expiry date issues relating to these S106 contributions<sup>24</sup>.
- b. The South Area Committee took a similar step in 2013/14 when it earmarked £200,000 of available devolved outdoor sports contributions to the Nightingale Avenue pavilion project, in advance of the proposals being ready to come forward.

#### **S4. Improve community facilities at the Lutheran Church on Shaftesbury Road**

Overall assessment: YES, recommended for priority-setting

4.14 **Summary of proposal:** The Lutheran Church seeks a £45,000 community facilities grant towards its wider £300,000 building improvement project (a single-storey extension and alterations. This would help to provide improved access to the building (including a lift), an accessible toilet<sup>25</sup> and a larger kitchen suitable for community use.

- a. As well as meeting the needs of existing building users, these improvements would make the church hall<sup>26</sup> and community room

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23. The Community, Arts and Recreation service is in discussions with county council colleagues about the leadership of this project and how local community groups would be involved. Parallels can be drawn between this project proposal and the S106-funded Milton Road library community meeting space project and the East Barnwell community centre project, which are both being led by the county council.

24. One contribution will be subject to an expiry date once its final instalment is received, but this end-date will be 10 years after the final payment.

25. Both the lift and toilet would be suitable for people with a disability.

26. The church hall space can be partitioned into two spaces: a front hall of 30 metres<sup>2</sup> and a rear hall of 32metres<sup>2</sup>. The community room is also around 32m<sup>2</sup>.

(along with the kitchen) suitable for wider community use. The church currently has had to turn down requests for bookings).

- b. There is a high local demand for community facilities, arising from high levels of development in the vicinity. Other local community venues are also at full capacity at times.
- c. The church will offer the space to the community at affordable rates, with a higher rate for business/commercial use. It will also invest<sup>27</sup> in an improved website to advertise the meeting space.
- d. Of the other £255k needed, £233k has already been raised and external funding bids are being made for the remaining £22k. An architect has been appointed to manage the building project. Planning permission has been granted (14/2062/FUL) and the church has held a consultation meeting with neighbours.

- 4.15 **Officer comments:** This proposal is supported. The Community Funding and Engagement Officer had a positive meeting with the applicants and is satisfied with the additional information provided as a result. The way that the church has liaised with other local providers of community meeting space is particularly pleasing.

#### **S5. Refurbishment of Memorial Hall and Church Hall on Cherry Hinton Road**

Overall assessment: YES, £25k contribution recommended

- 4.16 **Summary of proposal:** The Area Committee is asked to make a £25,000 contribution to a wider £150,000 grant to the Greek Orthodox Community towards this refurbishment project, which would provide a new community facility on Cherry Hinton Road.
- a. The applicants wish to: extend the small hall and install toilets (with baby changing facilities), heating and flooring and kitchen facilities. They have run out of their own capital funds, which they have spent on carrying out repairs needed to the Memorial Hall.
  - b. The new facilities will be used not only by the owners but by residents and community groups in the Coleridge and Queen Edith's wards as a community centre. Although the facility is not yet in a position to take community bookings, the church has already been approached by a number of residents who wish to book the space for various purposes.
  - c. The applicants are keen to publicise the multi-purpose space, once the works have been carried out. They also intend to contact all nearby community facilities to make them aware of their space and to work together. They specifically want to do some targeted work

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27. Website improvements would not be funded from the community facilities S106 grant.

to host activities for older people in isolation, and said longer term they could have CAB/Credit Union sessions at the venue.

- d. It is envisaged that the space could be used by the community for 40-50 hours per week (9am-8pm, weekends open until 11pm). The need for a community use agreement – to ensure that the facility would be open to all - is understood.

4.17 **Officer comments:** Please note the background to this latest application and the approach taken in the current priority-setting round, which has already secured £100,000 for this project from S106 strategic funds and £25,000 from East Area Committee.

- a. An earlier grant application was reported to this Area Committee last February. Officers commented that it was not clear how far the proposals at that time (including roof repairs) would qualify for S106 funding and how far the refurbishment would provide additional benefit to the wider community. It was concluded that the proposals needed to be developed in more detail. The Area Committee agreed that the proposal was not ready to be considered.
- b. Although last February's report had highlighted that the Memorial Hall was on the South/East area boundary, a councillor pointed out subsequently that the site is actually in Coleridge ward. With this in mind, when a new, more detailed application (based on different proposals ) this was first reported to last October's Community Services Committee, for consideration for strategic S106 funding<sup>28</sup>.
- c. Whilst the scrutiny committee report confirmed that the new application was eligible for S106 funding, feasible and ready to be considered, it also pointed out that there was not enough **strategic** S106 community facilities funding from the Coleridge and Queen Edith's wards to meet the full £150,000 requested. As a result, the Executive Councillor agreed to allocate £100,000 to the project<sup>29</sup> on the condition that the East and South Area Committees between them agreed to fund the other £50,000.
- d. The East Area Committee on 29 October agreed to allocate £25,000 of its devolved community facilities S106 funding towards this project. The South Area Committee is invited to do the same from South Area devolved funding.

4.18 Officers would also offer the following observations:

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28. Remember that proposals that could benefit more than one area of the city are considered for strategic S106 funding (based on 50% of contributions from major developments).

29. The Executive Councillor's £100k allocation and East Area Committee's £25k allocation are both subject to project appraisal and community use agreement.

- a. Do not be put off by misgivings about last February's application as the new proposals are different and now meet the eligibility criteria.
- b. Whilst this report also features other proposals for community facility improvements in Queen Edith's ward<sup>30</sup>, please note that, before now, only £20,000 of S106 community facilities funding has been invested in Queen Edith's ward – and that was the initial funding for the Rock Road library community room<sup>31</sup>.
- c. If the Area Committee supports the recommendations for the Memorial Hall and Church Hall, it would be allocated related, devolved S106 funding from Queen Edith's ward. This would **not** reduce the availability of related devolved community facilities funding for other proposals in other wards.
- d. The approach taken to seeking funding for this project works well for both East and South Areas. Residents of Coleridge and Queen Edith's wards will both benefit from a £150,000 project whilst only having to use £25k each of their respective devolved S106 funds.

**S6. Improve community room facilities at Rock Road library**  
Overall assessment: YES, recommended for priority-setting

- 4.19 **Summary of proposal:** The Friends of Rock Road Library seek a community facilities grant towards an £18.5k project to improve their community room for the benefit of all users. The community room has proved very popular since it was opened last year. It is used by a wide range of groups. Visitors to the building have increased by 75% and computer usage has gone up by almost 350%. A recent survey conducted by the Friends amongst library users highlighted that the facilities could be improved by access to a kitchen. The Friends' latest grant request therefore includes proposals for:
- a well-equipped kitchen with new units and energy-efficient equipment (fridge, microwave, dishwasher, water heater);
  - refreshment facilities for groups holding classes/meetings there;
  - an additional community room entrance, enabling easier access outside library opening hours;
  - direct access to the kitchen and also toilet facilities (not having to go across to the one on the far side of the building); and
  - secure storage units.
- 4.20 **Officer comments:** This proposal is supported. This is a way of improving an existing, very successful facility. The positive side-effects

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30. That is, some community facilities as part of the new pavilion at Nightingale Avenue Rec Ground (S2) and improvements to the Rock Road library community room (S6).

31. This project received £20,000 S106 funding from the Newtown Community Development Programme, which existed prior to S106 devolved decision-making.

on computer usage at the library are also encouraging and support the council's approach to promoting digital inclusion.

- a. The Friends originally applied for £16.5k for this proposal, leaving them £1.5k to fund-raise (on top of £500 already secured). The county council has since confirmed that it will provide £2k.
- b. To enable the project to move forward straight away, officers recommend that the Area Committee makes £16,000 of devolved S106 contributions from Queen Edith's ward available for this project, so no further fund-raising is needed.

<p><b>S7. Multi-purpose art space/storage at St Paul's Primary School</b> Overall assessment: YES, recommended for priority-setting</p>
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4.21 **Summary of proposal:** The school seeks a £30,000 community facilities grant towards the £70k project, leaving £10k still to fund-raise. A small room within the school would be extended to provide a new 63 metres<sup>2</sup> multi-purpose space and 21 metres<sup>2</sup> of storage space.

- a. As well as enabling the school have whole class lessons for music education and art, it would also provide a good quality, configurable meeting space for the community (such as a rehearsal space for local musicians and for local music teachers to use for lessons).
- b. The principal community use would be outside of school hours, on weekday evenings between 6pm and 10pm. Different hire rates would apply depending on whether it is for voluntary organisations, clubs, private functions or business use.
- c. The application highlights the need to mitigate the impact of high levels of local development, not least the CB1 development, which is within the school's catchment area.
- d. The application notes that the next steps include the need to: consult locally, apply to Ely Diocese and the Church Schools Trust for permission for the project and to make a planning application.

4.22 **Officer comments:** This is a good proposal. The liaison with other local providers of community meeting space (such as those at Hanover Court/Princess Court and the Centre at St Paul's) is particularly helpful. Given the strength of the proposal (related to local development in the area) and the levels of devolved community facilities contributions in Trumpington, officers would recommend that this proposal is funded up to £40,000 (not the £30,000 requested). This would help to move things forward and avoid the need for the school to fund-raise the outstanding £10,000.

<p><b>S8. Footbridge across Hobson's Brook at Accordia development</b> Overall assessment: YES, recommended for priority-setting</p>
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4.23 **Summary of proposal:** The Accordia Bridge Group seeks a grant of up to £35,000 for installing a footbridge across Hobson's Brook between the Accordia development and Empty Common<sup>32</sup>.

- a. This would link the adopted public open space in the Accordia development east of Hobson's Brook (adjacent to the Oak Building on Kingfisher Way) and the public footpath running north-south on the west side of Hobson's Brook and the wider footpath network.
- b. The pedestrian footbridge would be 5 metres long and 1.2 metres wide, enabling easy access for wheelchair and pushchair users.
- c. The proposal also includes the installation of a kissing gate and new pathway<sup>33</sup> up to the footbridge on the Accordia side.

4.24 The application highlights that:

- a. the footbridge would open up access for Accordia residents to Empty Common (including the flourishing community garden) and give residents of neighbouring communities access to the Accordia shop, play area and garden space.
- b. it would also facilitate connectivity for south Cambridge residents to the railway station, bus routes, Addenbrooke's and the city centre;
- c. the Bridge Group has engaged with: councillors; city council officers (including the Nature Conservation Projects Officer); the county council rights of way officer; Cambridge Past Present and Future; the Hobson's Conduit Trust; BENERA (Bentley Road and Newton Road Residents' Association); and the Police;
- d. a reserved matters planning application relating to the footbridge is due to be considered;
- e. previous discussions with council officers over the earlier footbridge proposal led to development of a draft agreement whereby the footbridge, once installed would be transferred to the council for future maintenance;
- f. a grant is requested, so that the Bridge Group itself could commission the works, thereby reducing council workloads;

4.25 **Officer comments:** This proposal for a grant is supported. The current understanding is that the footbridge would not be located on

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32. This latest proposal follows an earlier one where the footbridge on the west side would have abutted land owned by Clare College who declined to grant a licence for this purpose. This has been overcome by moving the bridge a few metres north onto land wholly owned by city council.

33. The pathway would be constructed from permeable rolled hoggin with edging to match the existing paths in the adopted Accordia public open space

Common Land. If this were the case, however, this could require Section 38 approval from the Secretary of State.

**S9. Develop a community green space on the former bowling green at Nightingale Avenue Recreation Ground**

Overall assessment: YES IN PART. Eligible components recommended for priority-setting.

4.26 **Summary of proposal:** The Friends of Nightingale Park highlights the objectives of improving accessibility, providing learning facilities, enhancing leisure use, increasing biodiversity and sustainability and ensuring safety. The green space would develop over time, involving many people and different communities coming together around the space. The intention is for the publically-owned green-space to be used by local residents and visitors to the park, but also by pre-arranged small groups such as school-age children and adults taking part in guided social and therapeutic horticulture (STH) and training.

4.27 The features for which the Friends seek informal open S106 contributions include:

- a modest-sized nature pond;
- new high-quality, anti-slip, wooden boardwalks;
- habitats for wildlife;
- willow (and hazel) low hurdles;
- high-quality long-lasting raised beds;
- full or part-covered walkways;
- re-planting and re-seeding;
- bare-root fruit trees, bushes & canes for a forest garden orchard;
- extension and adaptation of the club hut (insulation to the ceiling, solar panels, Velux-like windows, accessible mains supply, rainwater capture and storage for gardening use);
- moveable, folding or stacking seating and tables;
- at least one more fixed bench with armrests;
- secure storage space;
- safe-glazed, small lean-to 'greenhouse';

4.28 **Officer comments:** There are elements of this proposal that are eligible for S106 funding and which can be taken forward.

- a. This would be for a scheme focussed on: improved access; path improvements, landscaping and a new pond. It is recommended that £20,000 of devolved informal open space contributions should be allocated for these works.
- b. Other aspects of the project would not be eligible for S106 funding (eg, re-planting/seeding, extension and adaptations to the club hut).

- c. The project needs be viewed ‘in the round’, alongside the design for the new pavilion and the upgrade to the play area.
- d. There need to be further discussions with the Friends about whether they are seeking a grant or council project management.
- e. The application acknowledges a range of different views about the green space and uses of the park. Assuming that the recommendation is agreed, these issues will need to be taken into account as part of the consultation and project appraisal processes.
- f. Please note that a public art proposal for the community green space was considered by Community Services Scrutiny Committee last October. It was not taken forward by the Executive Councillor, however, as it did not mention the public art eligibility criteria.

**S10. Improve Reilly Way play area**

Overall assessment: YES, recommended for priority-setting

- 4.29 **Summary of proposal:** Suggested by council officers, the improvements would include two pieces of play equipment for children under 8, safety surfacing and a new gate and fencing for Reilly Way play area. Up to £15,000 of devolved play area contributions and up to £10,000 of devolved informal open space contributions (available from Cherry Hinton) would need to be allocated for these purposes.
- 4.30 **Officer comments:** This proposal has been made in the light of the recent update of the play area audit (part of the Outdoor Play Investment Strategy)<sup>34</sup>. Reilly Way play area was given a 29% (low) score for its play value, compared to Cherry Hinton Rec Ground play area, which scored 78%. Reilly Way is an important local play site because neighbouring play areas are a considerable distance away.

**S11. Upgrade Nightingale Avenue Rec Ground play area**

Overall assessment: YES, recommended for priority-setting

- 4.31 **Summary of proposal:** Nightingale Recreation Ground was identified in the Outdoor Play Investment Strategy as a type B play area scoring 73% for play value. Officers recommend that this should be upgraded to become a type C (strategic site) to increase the neighbourhood play offer. This could involve more play equipment (say, four more pieces), safety surfacing, landscaping and fencing. Around £35,000 of devolved play area contributions and around £25,000 of devolved

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34. This was agreed by the Executive Councillor for City Centre and Public Places after a report to the Community Services Scrutiny Committee in October 2015. Area committees are encouraged to use the play area audit scores (especially for ‘location’ & ‘play value’) to inform devolved decisions about the use of play area S106 funding.

informal open space contributions (available from Queen Edith's ward) would need to be allocated for this.

4.32 **Officer comments:** In line with previous comments, these proposals would need to be seen 'in the round' alongside the proposals for the pavilion and the community green space.

- a. For example, the play area may need to be extended towards the pavilion: this might have the benefit of allowing parents to be able to keep an eye on their children in the play area from the pavilion.
- b. Consultation would be sensitive to concerns about respecting the natural environment of the park and balancing this with opportunities to provide a greater play offers for children at the Recreation Ground.

**S12. Install junior 'fit kit' at Accordia development**

Overall assessment: YES, recommended for priority-setting

4.33 **Summary of proposal:** The Area Committee will recall that it prioritised a combined project for the Accordia development in 2013/14, which featured both a junior scooter facility and an adult trim trail (the latter was allocated £20,000 of devolved informal open space contributions). The scooter facility has now been completed.

- a. A new proposal has now been put forward, with the agreement of the Accordia Residents' Association committee, to not go ahead with the original adult trim trail proposal but, instead, to provide up to three pieces of junior fitness equipment for use by children.
- b. The junior 'fit kit' would need to be funded from devolved play area<sup>35</sup> contributions (up to £15,000). Both aspects of this are reflected in the recommendations.

4.34 **Officer comments:** This proposal is supported. Assuming that the recommendation is accepted, there will need to be local consultation, not least to identify a suitable location within the Accordia development for the junior 'fit kit'.

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35. Otherwise known as 'provision for children and teenagers' contributions.

## **5. NEXT STEPS**

- 5.1 The proposals prioritised by the Area Committee will be allocated appropriate S106 contributions and added to the council's 'projects under development' (PUD) list. Project appraisals<sup>36</sup> and community use agreements will be developed.
- a. Under current S106 devolved decision-making arrangements, project appraisals for local projects under £75,000 are expedited, with a report to the Area Chair, Vice Chair and Opposition Spokes.
  - b. Appraisals for local projects above £75,000 are reported back to the Area Committee.
  - c. Arrangements still need to be clarified for the project appraisal for the grant for refurbishing the Memorial Hall and church hall on Cherry Hinton Road, given that this could involve funding contributions from the Executive Councillor and two area committees. The aim is to keep the process as simple as possible. Local councillors for Coleridge and Queen Edith's wards will be included in the consultation.
- 5.2 It is envisaged that a further S106 bidding round, followed by priority-setting, will be run in 2016/17, albeit that specific timescales have not yet been finalised. Given the levels of devolved S106 funding from Trumpington, eligible project proposals from that ward will need to be particularly encouraged at the appropriate time.
- 5.3 To continue to make good use of the available S106 funding, officers are updating the council's evidence bases about facilities within the city and the capacity of those facilities to meet demands generated by new development.
- a. In addition to the updated play area audit (see footnote 34), evidence bases are currently being compiled/refreshed in relation to sports pitches, indoor sports and community facilities: the Community Services Scrutiny Committee is due to receive an update in March 2016.
  - b. This will help to provide a clearer basis for seeking new S106 contributions for specific projects to mitigate the impact of development (see footnote 9). In doing so, officers will be mindful of appropriate and eligible projects for new and improved facilities which are in need of capital funding.

## **6. IMPLICATIONS**

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36. Project appraisals set out the scope and design of the project and take account of local consultation (as appropriate), alongside more details on project costs and delivery timescales.

- 6.1 **Financial implications:** This report has emphasised the constraints on S106 funding. The allocation of devolved S106 contributions to prioritised projects (arising from this report) will reduce the amounts available to South Area. At the same time, receipts from already agreed off-site, generic S106 contributions are tapering off. Current variations in devolved funding availability between wards in the South Area are likely to widen.
- 6.2 **Staffing implications:** At least five of the recommended project proposals (S4, S5, S6, S7 and S8) are based on grants to other organisations to oversee/manage the implementation of the projects themselves. Council officers will need to co-ordinate project appraisals and community use agreements in these cases, alongside monitoring to ensure that the projects are implemented and run appropriately.
- 6.3 Five other proposals are likely to involve council project management. Realistic timescales for implementing these projects, within available staffing capacity, will need to be worked up in the context of the workloads arising from other project priorities being identified across the strategic/city-wide S106 funds and all four areas of the city. Once projects have been appraised, an overview of project timescales and progress will be updated regularly and featured on the council's Developer Contributions web page ([www.cambridge.gov.uk/s106](http://www.cambridge.gov.uk/s106)).
- 6.4 **Equalities and poverty implications:** An equality impact assessment (EqIA) on the S106 priority-setting process was updated in October 2014. Further EqIAs relating to specific prioritised S106 projects will be developed (as appropriate) as part of the business case/project appraisal process for those projects.
- 6.5 **Other implications:** Environmental implications, procurement matters, community safety issues and the need for further consultation will also be considered as part of the project appraisals for specific prioritised projects, as appropriate.

## **7. BACKGROUND PAPERS**

7.1 These background papers on the S106 devolved decision-making process were used in the preparation of this report:

- “S106 priority-setting round 2015/16: proposals for strategic/city-wide projects” reports to Community Services Scrutiny Committee, 8/10/2015;
- “S106 devolved decision-making: 2015/15 priority-setting” reports to East, North and West/Central Area Committees on 29/10/2015, 19/10/2015 and 3/12/2015 respectively.
- S106 priority-setting / devolved decision making reports to South Area Committee, in particular 13/01/2014 and 02/02/2015.
- “Outdoor Play Investment Strategy” report to Community Services Scrutiny Committee, 8/10/2015;
- “Interim approach to S106 contributions”, briefing note for executive councillors, opposition spokes & scrutiny committee chairs, June 2015.

7.2 Further information can be found on the council’s Developer Contributions web page ([www.cambridge.gov.uk/s106](http://www.cambridge.gov.uk/s106)).

## **8. APPENDICES**

- A. Strategic/city-wide projects in or relating to South Area prioritised by executive councillors on 8 October 2015
- B. Progress of on-going S106-funded projects in South Area
- C. S106 eligibility criteria

## **9. INSPECTION OF PAPERS**

To inspect the background papers or if you have a query on the report please contact:

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## Strategic/city-wide projects in or relating to South Area prioritised by executive councillors on 8 October 2015

Prioritised projects*	Allocated	S106 type
Grant to refurbish the Memorial Hall and church hall on Cherry Hinton Road	Up to £100k	Community facilities
Improve access to Hodson's Folly	£15k	Open space
Grant to Historyworks for History Trails (including the involvement of St Paul's C of E Primary School and Morley Memorial Primary School)	Up to £20k	Public art
Grant for Trumpington Stitchers' wall-hanging about life in Trumpington	£7.5k	Public art

The strategic/city-wide projects have been:

- a. prioritised subject to project appraisals and community use/grant agreements (as appropriate)
- b. allocated S106 funding from strategic/city-wide funds: this does not affect the availability of devolved funding (see Table 1 under paragraph 3.5).

Proposals from this Area, which were considered but not prioritised:

- Play area on Cambridge Leisure Park<sup>37</sup>;
- Rock Road library frontage improvements (public realm);
- Nightingale Ave Recreation ground bowling green (public art).

In addition to these projects, a number of proposals for indoor and outdoor sports projects in South Area may be ready for consideration for strategic/city-wide funding as part of a follow-up report to the Community Services Scrutiny Committee in March 2016. These proposals include:

- inclusive fitness equipment at Netherhall School and Sixth Form College
- indoor sports complex proposals at Stephen Perse Foundation;
- floodlit courts and pavilion extension at St Mary's School;
- a 3G pitch at Long Road Sixth Form College.

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37. Cambridge Leisure Park is in Coleridge ward, but is mentioned here because this proposal cited the lack of local play provision in that part of Queen Edith's ward which borders Coleridge.



## Progress of on-going (local and strategic) S106-funded projects in South Area<sup>38,39</sup>

Project	Ref.	S106 £k allocated	Stage reached	Progress	Expected delivery
Accordia junior scooter facility	PR032e	£30k	<b>COMPLETE</b>	-	-
Accordia trim trail	PR032e	£20k	Under review	Now propose junior 'fit kit' instead	-
Cherry Hinton Baptist Church family centre improvements	PR032f	£121k grant	<b>COMPLETE</b>	Launched in November 2015	-
Cherry Hinton Hall: more ground improvements	SC474	£400k	Being prepared	On PUD list. Will report appraisal January '16 scrutiny committee <sup>40</sup>	To be confirmed
Cherry Hinton Pavilion refurbishment/extension	PR032g	£100k	Seeking extra funding	Has planning approval. On PUD list. £200k more recommended	To be confirmed
<b>NEW:</b> Cherry Hinton/Trumpington war memorial landscaping	PR032i	£17.5k	<b>COMPLETE</b>	-	-
<b>NEW:</b> Netherhall School community gym/fitness facility <sup>41</sup>	PR034o	£64k grant	Under way	Phased delivery to take place over school holidays & half-terms	Summer 2016

38. Includes projects that were on-going in October 2014. Projects prioritised in the 2015/16 S106 round are marked 'NEW'.

39. In addition to the off-site facilities featured in this table, please note that the new Clay Farm community facility on Cambridge's Southern Fringe is due to open by autumn 2016.

40. This project was prioritised and allocated S106 funding prior to the introduction of S106 devolved decision-making.

Project	Ref.	S106 £k allocated	Stage reached	Progress	Expected delivery
Netherhall School cricket nets	PR034k	£25k grant	<b>COMPLETE</b>	Launched in November 2015	-
Nightingale Avenue pavilion	SC475	£200k	Seeking extra funding	On PUD list. Up to £200k extra funding recommended in report	To be confirmed
<b>NEW:</b> Rock Road library community garden public art	PR040b	£6.5k grant	<b>COMPLETE</b>	-	-
Southern Connections public art	SC548	£82.4k	Under way	Grafting of apple tree stocks under way.	2018/19
Trumpington Bowls Club pavilion	PR032h	£70k	<b>COMPLETE</b>	Improvements completed	-

41. This £64k allocation from strategic S106 funds is in addition to S106 indoor sports funding specified in the Bell School S106 agreement.

## S106 eligibility criteria

To be eligible for S106 funding from the city council, project proposals need to

1. be **SPECIFIC** (eg, clear about what is proposed, where it would be, who would benefit, why it is needed and how it could be done) and relate to one or more S106 category.

The S106 categories here are: community facilities; play areas for children/teenagers; open spaces; indoor and outdoor sports; public art; and improving the public realm. These are set out in the [Planning Obligations Strategy 2010 SPD](#).

Public art is defined in our [Public Art SPD](#). In short, it needs to be original, of high quality, designed for the community and produced or facilitated by an artist or craftsperson. It should engage local communities, be publicly accessible and have a legacy (there will need to be a permanent record of all temporary works). Public artwork within schools (which is visible to users of the school, parents and visitors) comes within the scope of the definition.

2. be **WITHIN THE CITY OF CAMBRIDGE** and of benefit to Cambridge residents.

These wards are within the city of Cambridge (presented here by area of the city).

<b>North</b>	<b>East</b>	<b>South</b>	<b>West/Central</b>
Arbury	Abbey	Cherry Hinton	Castle
East Chesterton	Coleridge	Queen Edith's	Market
West	Petersfield	Trumpington	Newnham
Chesterton	Romsey		
King's Hedges			

3. provide **ADDITIONAL BENEFIT** (please note: S106 funding **cannot** be used for replacing like-for-like facilities/equipment or repairing/maintaining existing facilities).

S106 grants are not available for buying land & property, but could be made available to refurbish/extend facilities once sites have been acquired by other means.

4. be **ACCESSIBLE**, in line with the council's grants and equalities policies. Successful grant applicants have to sign community use agreements, which are then monitored.

Community use agreements make clear that grant recipients shall not discriminate against any community group wishing to hire the space (eg, in relation to race, gender, religion, disability, sexual orientation, age). S106 grants cannot be used to support places of worship, but the council can provide grant-funding to faith groups who make their facilities open to all sections of the community as meeting spaces or venues for community activities.

5. be **AFFORDABLE AND FINANCIALLY VIABLE** – remembering that S106 funding is reducing and **cannot** be used for running costs.

There are limits on the amount of S106 funding available for particular categories across the city – councillors may not wish to invest all the S106 funding available into single projects.

Grant applicants must also give assurances that they need the S106 funding that they are seeking – ie, that they do not already have sufficient funding for the project.

Local groups seeking S106 grants should carry out other fund-raising too. Alternative sources of funding are suggested on our Developer Contributions web page

Any organisation or community groups seeking funding will need to have its own bank account.